BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 08-013-26
PB-15-26

RESOLUTION RECOMMENDING APPROVAL BY THE HOPE OF THE IDENTIFICATION OF THE BIDDER HAVING THE SINGLE CALCULATED AND RESPONSIVE BID AND AWARD OF THE CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT OF COLORED CARBONLESS PAPER (PB-15-26)

WHEREAS, on 3 February 2026, Atty. Gil Carlos R. Puyat, President and Head of the Procuring Entity (HOPE), approved the Updated Annual Procurement Plan (APP) for Calendar Year (CY) 2026 of the APO Production Unit, Inc. (APO-PUI) upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the Updated APP of APO-PUI for CY 2026 is the **Supply and Delivery of One (1) Lot of Colored Carbonless Paper (PB-15-26);**

WHEREAS, the Approved Budget for the Contract (ABC) for the aforesaid project is Twelve Million Four Hundred Ten Thousand Six Hundred Eighty-Nine Pesos and 73/100 (PhP12,410,689.73);

WHEREAS, in compliance with the Section 50.3 of the approved IRR of RA No. 12009 or the New Government Procurement Act the BAC through the BAC Secretariat published the Invitation to Bid on the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and APO-PUI, as well as in conspicuous place within its office premises on 9 July 2026;

WHEREAS, to enhance the transparency of the process, the following observers from the Commission on Audit (COA), duly recognized private sector associations, and non-government organizations were invited to sit and monitor the conduct of the Pre-Bid Conference, Opening and Preliminary Examination of Bids, Detailed Bid Evaluation, and Post-qualification process;

WHEREAS, after seven (7) calendar days from the posting of the Invitation to Bid and Bidding Documents for the above-stated project, the BAC convened for a Pre-Bid Conference on 20 July 2026;

WHEREAS, one (1) bidder, Embu Integrated and Trading Corp. participated in the Pre-Bid Conference;

WHEREAS, on 27 July 2026, Supplemental/Bid Bulletin No. 1 was issued and posted on the websites of Philippine Government Electronic Procurement System (PhilGEPS), APO-PUI, and in the Procuring Entity's Bulletin Board, for the purpose of amending certain provisions of the Bidding Documents and clarifying concerns and issues raised by prospective bidder during the conduct of the Pre-Bid Conference;

WHEREAS, Young's Paper Sales, Inc., Niclao Trading, and Embu Integrated and Trading Corp. purchased the Bidding Documents for the project;

WHEREAS, on the deadline for the Submission and Receipt of Bids on 3 August 2026, Young's Paper Sales, Inc., Niclao Trading, and Embu Integrated and Trading Corp. submitted their Bid Envelopes in accordance with the requirements of the Bidding Documents;

WHEREAS, on the same date, the BAC proceeded with the Opening and Preliminary Examination of Bids;

WHEREAS, after the Opening and Preliminary Examination of the First (1st) Bid Envelopes (Eligibility Documents and Technical Component), the eligibility requirements and technical component of the bids of Young's Paper Sales, Inc. and Niclao Trading. were duly examined, BAC found that their bids failed to comply with, and be responsive to, the requirements and conditions specified in the Bidding Documents;

WHEREAS, Young's Paper Sales, Inc. failed to: (i) identify the contact person required in the prescribed form of the Statement of All Ongoing Government and Private Contracts and (ii) the submitted Bid Securing Declaration was determined to be incomplete and not in accordance with the standard form issued by the Government Procurement Policy Board (GPPB);

WHEREAS, Niclao Trading failed to clearly identify the contact person and the specific contract delivery date in the submitted Statement Identifying the Single Largest Completed Contract (SLCC);

WHEREAS, pursuant to the rules, the said bidder was informed of its right to file a Motion for Reconsideration (MR); however, no such motion has been received by the BAC Secretariat as of the date of this Resolution;

WHEREAS, the BAC continued with the Opening and Preliminary Examination of the First (1st) Bid Envelope (Eligibility Documents and Technical Component) and Second (2nd) Bid Envelope (Financial Component) and upon examination of its contents, the technical and financial bid of Embu Integrated and Trading Corp. was found to be compliant with the requirements of the Philippine Bidding Documents and was accordingly rated as **"Passed"**;

WHEREAS, the BAC, with the assistance of the Technical Working Group (TWG), subsequently proceeded with the conduct of the detailed bid evaluation of the financial bid of Embu Integrated and Trading Corp. in accordance with Section 61 of the Approved IRR of RA No. 12009 or the New Government Procurement Act;

WHEREAS, after checking the completeness of the bid and determination of the total calculated bid price of Embu Integrated and Trading Corp., its bid was identified as the Single Calculated Bid (SCB) with a total calculated bid price of Eleven Million Four Hundred Ninety-One Thousand Seven Hundred Four Pesos (PhP11,491,704.00);

WHEREAS, the BAC, with the assistance of the TWG, then proceeded with the conduct of the post-qualification on 10 to 13 August 2026;

WHEREAS, the TWG presented the post-qualification report to the BAC on 13 August 2026, and the Committee noted that all documents submitted by Embu Integrated and Trading Corp. as reflected in the report dated 13 August 2026 were duly verified, evaluated, and found to be valid, complete, and compliant with all the requirements of the Bidding Documents and applicable procurement rules and regulations;

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidder having the SCB, Embu Integrated and Trading Corp., the BAC determined that the bidder has passed all required criteria under the eligibility, technical, and financial components, and has submitted a bid with a total contract price of Eleven Million Four Hundred Ninety-One Thousand Seven Hundred Four Pesos (PhP11,491,704.00);

NOW, THEREFORE, We, the Members of the BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**:

a) To **DECLARE** the bid of Embu Integrated and Trading Corp. as the Single Calculated and Responsive Bid (SCRB); and

b) To **RECOMMEND** for approval by the **HOPE** of APO Production Unit, Inc. the award of the contract to Embu Integrated and Trading Corp. as the bidder having the SCRB with a contract price amounting to Eleven Million Four Hundred Ninety-One Thousand Seven Hundred Four Pesos (PhP11,491,704.00);

RESOLVED at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 24th day of August 2026.

BAC MEMBERS:

Signature Redacted
Chairperson

Signature Redacted
Vice Chairperson

Signature Redacted
Member

Signature Redacted
Member

Signature Redacted
Member

Approved:

Signature Redacted
HOPE

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