BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 06-027-24
PB-16-24

RESOLUTION RECOMMENDING APPROVAL BY THE HOPE OF THE IDENTIFICATION OF THE BIDDER HAVING THE SINGLE CALCULATED AND RESPONSIVE BID AND AWARD OF THE CONTRACT FOR THE SUPPLY AND DELIVERY OF HIGH-SPEED HEAVY-DUTY MONOCHROME VARIABLE DATA PRINTER INCLUDING INK CARTRIDGES (PB-16-24)

WHEREAS, on 25 January 2024, Mr. Herman Emiliano M. Medina-Cue, President and Head of the Procuring Entity (HOPE), approved the Annual Procurement Plan (APP) for Calendar Year (CY) 2024 of the APO Production Unit, Inc. (APO-PUI) upon favorable recommendation of the Bids and Awards Committee (BAC);

WHEREAS, included in the approved APP of APO Production Unit Inc. for CY 2024 is the **Supply and Delivery of Two (2) units of High-Speed Heavy-Duty Monochrome Variable Data Printer Including Ink Cartridges (PB-16-24);**

WHEREAS, the Approved Budget for the Contract (ABC) for the aforesaid project is Five Million Five Hundred Forty-Five Thousand Five Hundred Pesos (PhP 4,545,500.00);

WHEREAS, in compliance with the pertinent provisions of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act", and its 2016 Revised Implementing Rules and Regulations (IRR), the BAC and BAC Secretariat published the Invitation to Bid for the competitive bidding of the Supply and Delivery of Two (2) Units of High-Speed Heavy-Duty Monochrome Variable Data Printer Including Ink Cartridges under identification number Public Bidding (PB) 16-24 dated 9 May 2024 in the websites of the Philippine Government Electronic Procurement System (PhilGEPS) and APO Production Unit, Inc., as well as in conspicuous place within the office premises of the APO Production Unit, Inc.;

WHEREAS, observers from the Commission on Audit (COA), duly recognized private sector associations and non-government organizations were invited to sit and monitor the conduct of the Pre-Bid Conference, Opening and Preliminary Examination of Bids, Detailed Bid Evaluation, and Post-qualification process;

WHEREAS, after seven (7) calendar days of posting the Invitation to Bid and Bidding Documents for the above-stated project, the BAC convened for a Pre-Bid Conference on 17 May 2024;

WHEREAS, two (2) prospective bidders participated in the Pre-Bid Conference, namely: Isource Asia Business Solutions Corporation and Copylandia Office Systems Corporation;

WHEREAS, only Copylandia Office Systems Corporation purchased the Bidding Documents for the project;

WHEREAS, on the deadline for the Submission and Receipt of Bids on 29 May 2024, only one (1) bidder, Copylandia Office Systems Corporation submitted its Bid Envelope;

WHEREAS, on the same date of 29 May 2024, the BAC proceeded with the Opening and Preliminary Examination of Bids;

WHEREAS, after the Opening and Preliminary Examination of the First (1st) Bid Envelope (Eligibility Documents and Technical Component), the eligibility requirements and technical component of the bid of Copylandia Office Systems Corporation were rated as "Passed;"

WHEREAS, the BAC continued with the Opening and Preliminary Examination of the Second (2nd) Bid Envelope (Financial Component) and after examination of the contents thereof, the financial bid of Copylandia Office Systems Corporation was rated as "Passed;"

WHEREAS, the BAC, with the assistance of the Technical Working Group (TWG), subsequently proceeded with the conduct of the detailed bid evaluation of the financial bid of Copylandia Office Systems Corporation in accordance with Section 32 of the 2016 Revised IRR of R.A. 9184;

WHEREAS, after checking the completeness of the bid and determination of the total calculated bid price of Copylandia Office Systems Corporation, its bid was identified as the Single Calculated Bid (SCB) with a total calculated bid price of Four Million Four Hundred Fifteen Thousand Pesos (PhP4,415,000.00);

WHEREAS, the BAC, with the assistance of the TWG, then proceeded with the conduct of the post-qualification from 5 to 13 June 2024;

WHEREAS, the TWG presented the post-qualification report to the BAC on 13 June 2024 and the Committee noted that all documents submitted by Copylandia Office Systems Corporation have been verified and evaluated as per report dated 13 June 2024 were found to be valid, in order and compliant with the requirements;

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by the bidder having the SCB, Copylandia Office Systems Corporation was determined to have passed all the criteria for the eligibility, technical and financial components with a total contract price of Four Million Four Hundred Fifteen Thousand Pesos (PhP4,415,000.00);

NOW, THEREFORE, We, the Members of the BAC, hereby **RESOLVE**, as it is hereby **RESOLVED**:

a) To **DECLARE** the bid of Copylandia Office Systems Corporation as the Single Calculated and Responsive Bid (SCRB); and

b) To **RECOMMEND** for approval by the **HOPE** of APO Production Unit, Inc. the award of the contract to Copylandia Office Systems Corporation as the bidder having the SCRB with a contract price amounting to Four Million Four Hundred Fifteen Thousand Pesos (PhP4,415,000.00).

RESOLVED at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 14th day of June 2024.

BAC MEMBERS:

KARL PAULO C. DAMIAN
Chairperson

JOSEFINA L. OMOL
Vice Chairperson

FREDERICK S. TARUN
Member

MICHAEL ROMIL D. SANTIAGO
Member

PACIFICO D. MANALILI, JR.
Member

Approved:

ATTY. GIL CARLOS R. PUYAT
HOPE

//mbm 06.14.2024