



Republic of the Philippines
APO PRODUCTION UNIT, INC.
 PIA Building, Visayas Avenue, Brgy. VASRA,
 Quezon City, Metro Manila, Philippines 1128



PURCHASE ORDER NO.: 004814

Date: JANUARY 31, 2024

Supplier : **ESTANCIA DE LORENZO**
 Address : **St. Patrick St. Marvi Hills Subdivision, San Mateo Rizal**
 TIN : **009-309-149-000**
 Mode of Procurement: **NEGOTIATED PROCUREMENT**

PR No. : **2024-1-000744**
 Date : **JANUARY 25, 2024**
 Job Order No. : _____

Gentlemen: **UNDER 53.10**
 Please furnish this Office the following articles, products, supplies/materials listed below, subject to the terms and condition contained herein:

Place of Delivery: _____
APO QUEZON CITY
 Date of Delivery: _____

Payment Terms: **50% upon booking and full payment two weeks after the booking date and upon**
 Delivery Term: **submission of billing statement**

Description	Quantity	Unit	Unit Cost	Amount
LEASE OF VENUE FOR THE APO GAD-WORKSHOP/SEMINAR INCLUDING ROOM ACCOMODATION AND MEAL SERVICES (ANTRI-SEXUAL HARRASMENT)			P	P
	1	LOT		2,880,060.00
Lease Period: February 2, 2024 to November 16, 2024				
Schedule of training:				
1st Batch Feb 2-3 2024	6th Batch July 19-20, 2024			
2nd Batch Mar 15-16, 2024	7th Batch Aug 16-17, 2024			
3rd Batch April 12-13, 2024	8th Batch Sept 20-21, 2024			
4th Batch May 24-25, 2024	9th Batch Oct 18-19, 2024			
5th Batch June 21-22, 2024	10th Batch Nov. 15-16, 2024			
See Annex "A" for technical specifications				
NOTE: This Is included In the approved COB for CY 2024				
FOR: APO GAD FOCAL POINT				
TWO MILLION EIGHT HUNDRED EIGHTY THOUSAND				P 2,880,060.00
(Total Amount in Words)				SIXTY PESOS

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

FE B. DIMAYUGA
 Signature over Printed Name of Supplier
FE B. DIMAYUGA
 Purchasing Manager

Very truly yours,

DAISY M. GALVADORES
 Authorized Official
DAISY M. GALVADORES
 Supply Chain Manager

March 10, 2024
 Date

Prepared by:

MARITA S. GALVEZ
MARITA S. GALVEZ

Funds Available:

KRISTINE A. BALUYOT
KRISTINE A. BALUYOT

Approved by:

HERMAN EMILIANO M. MEDINA-CUE
HERMAN EMILIANO M. MEDINA-CUE
 President