



Republic of the Philippines  
**APO PRODUCTION UNIT, INC.**  
 PIA Building, Visayas Avenue, Brgy. VASRA,  
 Quezon City, Metro Manila, Philippines 1128



**PURCHASE ORDER NO.: 004716**

**Date: October 27, 2023**

Supplier : **MONARK EQUIPMENT CORP.**  
 Address : **13 Economia St. Bagumbayan, Quezon City**  
 TIN : **000-385-447-000**  
 Mode of Procurement: **DIRECT CONTRACTING**

PR No. : **2023-10-000621**  
 Date : **October 13, 2023**  
 Job Order No. : \_\_\_\_\_

Gentlemen:  
 Please furnish this Office the following articles, products, supplies/materials listed below, subject to the terms and conditions contained herein:

Place of Delivery: **APO QUEZON CITY**  
 Date of Delivery: **15 - 30 days upon receipt of P.O**

Payment Term: **CASH-ON-DELIVERY**  
 Delivery Term : \_\_\_\_\_

Description	Quantity	Unit	Unit Cost	Amount
<b>PROCUREMENT OF PARTS AND SERVICES FOR THE REPAIR OF CATERPILLAR GENERATOR SET (PARTS AND LABOR INCLUDED)</b>	1	LOT	188,764.80	188,764.80
<i>Scope of work:</i>	<i>Breakdown:</i>			
• Replacement of new battery charger (including testing)	• Parts - ₱160,905.92			
• Removal/Installation of electrical connections	• Labor - ₱17,875.20			
	• Miscellaneous - ₱9,983.68			
<b>NOTE: This is included in the Revised APP of APUI for CY 2023</b>				
<b>FOR: APO USE C/O HRAD</b>				
				188,764.80
<b>(Total Amount in Words) ONE HUNDRED EIGHTY EIGHT THOUSAND SEVEN HUNDRED SIXTY FOUR PESOS &amp; 80/100</b>				₱

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

*11-03-27*  
  
**FE B. DIMAYUGA**  
 Purchasing Manager  
 Signature over Printed Name of Supplier

Very truly yours,  
  
**DAISM. GALVADORES**  
 Supply Chain Manager

Authorized Official

Date

Prepared by:

**JOHN CARLO C. BATALLA**

Funds Available:

**KRISTINE A. BALUYOT**  
 Chief Accountant

Approved by:  
  
**HERMAN EMILIANO M. MEDINA-CUE**  
 President

General Manager