



Republic of the Philippines
APO PRODUCTION UNIT, INC.
 PIA Building, Visayas Avenue, Brgy. VASRA,
 Quezon City, Metro Manila, Philippines 1128



PURCHASE ORDER NO.: 004657

Date: September 19, 2023

ETONER QUALITY ONLINE SHOP

Supplier : Unit 14 Villa Severa Townhomes Nova. Q.C
 Address : 223-130-872-000
 TIN : _____
 Mode of Procurement: **SMALL VALUE PROCUREMENT UNDER SEC 53.9**

PR No. : 2023-8-000556
 Date : August 24, 2023
 Job Order No. : _____

Gentlemen:
 Please furnish this Office the following articles, products, supplies/materials listed below, subject to the terms and conditions contained herein:

Place of Delivery: APO QUEZON CITY
 Date of Delivery: 5-7 days upon receipt of P.O

Payment Term: 30 days upon receipt of sales invoice
 Delivery Term : _____

Description	Quantity	Unit	Unit Cost	Amount
PROCUREMENT OF FF:				
• AIR FRESHENER	50	CANS	219.00	10,950.00
• DETERGENT BLEACH	50	BOTTLES	88	4,400.00
• DETERGENT BLEACH (ORIGINAL)	50	BOTTLES	51.00	2,550.00
• SOAP POWDER	265	PACKS	21.00	5,565.00
• RUBBER GLOVES	50	PAIRS	88.00	4,400.00
• MOP HEAD	30	PCS	117.00	3,510.00
• DISHWASHING LIQUID	200	PACKS	150.50	30,100.00
• TOILET DEODORANT	500	PIECES	76.00	38,000.00
• HAND SOAP	50	BOTTLES	138.00	6,900.00
• MOP HANDLE	15	PIECES	176.00	2,640.00
• TRASH BAG	3000	PIECES	6.16	18,480.00
• SOFT BROOM	20	PIECES	87.00	1,740.00

(Total Amount in Words) **ONE HUNDRED TWENTY-NINE THOUSAND TWO HUNDRED THIRTY-FIVE PERCENT** **129,235.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme: _____
FE B. DIMAYUGA
 Purchasing Manager

Very truly yours,

DAISY M. GALVADORES
 Authorized Official
 Supply Chain Manager

Date _____

Prepared by:

JOY M. PRINCIPE

Funds Available:

KRISTINE A. BALUYOT
 Chief Accountant

Approved by:

HERMAN EMILIANO M. MEDINA-CUE
 General Manager
PRESIDENT