



Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OFFICE
APO PRODUCTION UNIT, INC.



Joint Memorandum

MEMORANDUM NO. OP-2023-10-008

MEMORANDUM NO. GM-2023-10-034

TO : ALL DEPARTMENTS, DIVISIONS, OFFICERS & EMPLOYEES

**FROM : OFFICE OF THE PRESIDENT
OFFICE OF THE EXECUTIVE VICE-PRESIDENT AND
GENERAL MANAGER**

**SUBJECT : AUTHORITY TO ISSUE DOCUMENTS AND
CORRESPONDENCES**

DATE : 13 OCTOBER 2023

Consistent with the Corporation's By-laws, Board Resolution No. 2023-47, Board Resolution No. 2023-93, and the Revised Corporation Code of the Philippines, the only ones allowed to act on behalf of APO-PUI are the President, the General Manager, or anyone bearing express authority from the President and General Manager.

As such, any correspondence purporting to be an official document of APO-PUI shall not be valid unless signed by the President, the General Manager, or a person expressly authorized by the President or the General Manager.

Authority means a written, issued, and signed letter from the President or the General Manager, dated no later than, Friday, October 13, 2023.

Any document issued in violation of this Joint Memorandum shall be considered as a falsified document. Any act in violation of this Joint Memorandum shall be dealt with administratively, civilly, and criminally.

Any authority issued prior to this Memorandum is deemed repealed and/or revoked, and any memorandum inconsistent with this Memorandum is deemed repealed.

For strict and immediate compliance.

ATTY. GIL CARLOS R. PUYAT IV
EVP and General Manager

HERMAN EMILIANO M. MEDINA-CUE
President