



Republic of the Philippines  
**APO PRODUCTION UNIT, INC.**  
 2/F PIA Building, Visayas Avenue, Brgy. VASRA,  
 Quezon City, Metro Manila, Philippines 1128



**PURCHASE ORDER NO.:** 004566 **Date:** JULY 12, 2023

Supplier: **ESTANCIA DE LORENZO, INC.** PR No.: 2023-07-000460  
 Address: 26 Acquarius St. Bancom Gulod Malaya San Mateo Rizal Date: JULY 6, 2023  
 TIN: 009-309-149-000 Job Order No.:  
 Mode of Procurement: **NEGOTIATED PROCUREMENT UNDER SEC 53.10**

Gentlemen:  
 Please furnish this Office the following articles, products, supplies/materials listed below, subject to the terms and conditions contained herein:

Place of Delivery: **APO QUEZON CITY** Payment Term: **Statement of Account**  
 Date of Delivery: Delivery Term:

Description	Quantity	Unit	Unit Cost	Amount
<b>LEASE OF VENUE INCLUDING ACCOMODATION, FUNCTION ROOM WITH FACILITIES AND MEALS SERVICES FOR TEAM LIPAT BAHAY JULY 14-15, 2023</b> Venue: Within the vicinity of Rizal (Province of Rizal - San Mateo) With free parking area for APUIs vehicles Indoor Air-Conditioned Function Room Room Accomodation for twenty (20) pax Function room requirement Banquet set up (round table at least 4-5 guest can fit comfortably) Event date/ Usage of Function room: 14 July 2023 Whole Day from 8am to 5pm Functionality: Visual Equipment, Basic Sound System, Mic	1 LOT		₱	₱ 124,000.00
<b>NOTE: This is included in the revised approved APP for CY 2023</b> <b>OR: APO TEAM LIPAT BAHAY</b>				
<b>ONE HUNDRED TWENTY FOUR THOUSAND PESOS</b>				<b>124,000.00</b>
(Total Amount in Words)				₱

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

*Mary Grace B. Dela Cruz*  
 Signature over Printed Name of Supplier  
 July 31, 2023  
 Date

**FE B. DIMAYUGA**  
 Purchasing Manager

Very truly yours,  
**DAISY M. GALVADORES**  
 Supply Chain Manager

Authorized Official

Prepared by: **EDNALYN S. CORTEZ** Funds Available: **KRISTINE A. BALUYOT** Chief Accountant  
 Approved by: **HERNAN EMILIANO M. MEDINA-CUE** President General Manager