



REPUBLIC OF THE PHILIPPINES
PRESIDENTIAL COMMUNICATIONS OFFICE
APO PRODUCTION UNIT, INC.



August 31, 2023
APO-RFQ-Hotmelt Glue

REQUEST FOR QUOTATION

Name of Company :
Address :
Business Permit # :
TIN :
Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than September 4, 2023.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234/236) or thru email at purchasing@apo.gov.ph


FE B. DIMAYUGA
Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	PRICE*			Compliance with technical specs		DELIVERY DATE*
	QTY	Unit*	Total*	YES*	NO*	
<p>HOTMELT GLUE</p> <p><i>Technical Specification:</i></p> <ul style="list-style-type: none"> • Kind: Economical grade, for general usage • Substrate: Bookpaper, Bondpaper, Coated and Uncoated papers • Raw Materials: EVA (Ethylene – Vinyl Acetate) based, thermoplastic. • Melting Point: 40 to 170 Degrees Celsius • Viscosity: 900 – 3000 cPs (centipoises) • Color: White, Yellowish • Shelf life: at least five years. • Non-toxic or foul smell when melted. 	200 kilograms			<input type="checkbox"/>	<input type="checkbox"/>	



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All fields marked with an asterisk () are required and must be filled-out and signed. Failure to comply with the requirements shall render the quotation ineligible.

Signature over Printed Name
Contact No.

- Approved Budget shall be PhP 70,350.00 inclusive of VAT.
- Additional document of Notarized Omnibus Sworn Statement shall be submitted prior to awarding.
- Delivery period shall be 3-5 days upon receipt of Purchase Order.
- Payment shall be at least 30 calendar days upon receipt of Invoice.