



REQUEST FOR QUOTATION

Date	:	6 July 2023
Project Title	:	Supply, Delivery, Installation and Commissioning of Endpoint Protection Software Solution (Antivirus Software) for computer network of APUI.
Project Identification No.	:	PR 23-6-000442
Rationale	:	<p>Endpoint protection software provides security solutions to oversee and manage devices that have access to a company's or person's private network. These software tools protect against several security threats and attempt to normalize security measures across multiple devices.</p> <p>IT system administrators are given a central console that allows them to view endpoints connecting to a specific network. Administrators are provided with a number of security mechanisms to protect against attacks, hacks, and zero-day attacks, among other threats. These applications provide a variety of safeguarding tools such as antivirus, firewall, or virtual private networking.</p> <p>Endpoint security tools provide a simplified, centralized interface to monitor and deploy devices connected to a network. From the main management console, administrators can view nearly all of their network infrastructure, depending on the endpoint security product. They are also able to view activity, create reports, and run system scans to continuously protect against any and all threats that may arise.</p>

Rationale (Cont.)	<p>: If an endpoint device is compromised or infected, endpoint protection software alerts administrators and often provides advice on how to combat the issue. These programs can instantly disable access from suspicious devices and often produce records detailing the activities suspicious users conducted prior to the termination of their access. It has the ability to remedy infections or revert actions depending on the depth of intrusion and scope of activity.</p> <p>Project Objective:</p> <p>To protect the digital assets of APO Production Unit from potentially dangerous programs like malware, ransomware, spyware, and virus attacks. The software will also provide security features like data encryption, intrusion detection, Cloud security as well as endpoint level protection.</p> <p>Key Benefits of Endpoint Protection Software</p> <ul style="list-style-type: none"> • Allow employees to securely access a network from remote locations and devices. • Decrease the risk of data breaches by forcing advanced, malicious content to travel through a layered defense of efficient prevention and detection features. • Easily deploy new security updates and manage security policies by using one central administration console that reaches all endpoints. • Use real-time scans to notify administrators of any spyware or malware infiltration and work to eliminate any potential threats • Maintain a better peace of mind that your employees are not putting your network at risk <p>Why APUI needs to use an Endpoint Protection Software?</p> <p>Different companies will face different threats based on the nature of their business, so it is important to decide what type of potential security breaches you may anticipate. If you are simply looking for an antispymware or antimalware protection platform, you may consider a more lightweight, less intensive solution that simply scans, detects, and eliminates potential threats. For businesses that have sensitive or confidential data like APUI, it may be more important to choose an elaborate endpoint protection package that offers data encryption and a series of layered defense options.</p>
Approved Budget for the Contract (ABC)	: Four Hundred Thirty-Three Thousand Four Hundred Fifty-Two Pesos and 58/100 (Php433,452.58)
Deadline for the Submission and Receipt of Quotations	On or before 5PM, 10 July 2023
Manner and Venue for the Submission and Receipt of Quotations	Prospective suppliers/service providers can submit the scan copy of their quotation through electronic mail at email address purchasing@apo.gov.ph or in printed format contained in a sealed envelope at the Purchasing Office, APO Production Unit, Inc., 2/F PIA Building, Visayas Avenue, Brgy. Vasra, Quezon City

Gentlemen/Mesdames:

Please quote your lowest government price on the following requirement(s) provided below, subject to the additional terms and conditions of the contract.


FE B. DIMAYUGA
 Manager, Purchasing Department

I. **TECHNICAL SPECIFICATIONS:**

Details	Please state either "Comply" or "Not Comply"
	<p><i>Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
Installation, testing and implementation of an Endpoint Security Solution for One Hundred Twenty (120) computer units and Four (4) servers.	
Supports Client Operating Systems for Windows with backward capability (and future Windows versions thereafter)	
Managed agent must be able to protect against malware, PUP, ransomware, exploits and automatically repair and remediate broken or malicious registries.	
Console should do the following: <ol style="list-style-type: none"> 1. Allow easy renaming of endpoints with alias that allows for better identification. 2. Support Local Syslog configuration and appoint a managed agent to forward all logs locally without additional server. 	
Console has integrated workflow supporting administrative response including isolating endpoints, remediating malware, rollback from ransomware, whitelisting known business applications.	
Winning supplier shall provide Local Deployment Tool	

<p>Should include the following:</p> <ol style="list-style-type: none"> 1. Local reports, so no additional server setup is required, and no additional cost is incurred. 2. License keys for 120 computers and 4 servers, valid for one (1) year subscription, and media or documentation kits in hard and/or soft copies (as applicable) 3. Installation 4. Configuration, and 5. Testing 	
<p>Knowledge Transfer</p> <p>Training for at least three (3) technical staff, inclusive of Exam Certification</p> <p><i>Training may be conducted on-site or at a venue / training school assigned by the winning vendor. Duration of the training may vary depending on the program modules of the winning product. A Certification Exam should be conducted to test proficiency of APUI' technical staff.</i></p>	
<p>Acceptance Parameters:</p> <p>Visual inspection and functional testing will be done by APUI MIS/IT team, end user' acceptance/supplier's compliance (certificate of acceptance) will be provided upon successful installation and testing of software.</p>	
<p>SCHEDULE OF REQUIREMENTS:</p> <p>Contract/License Period:</p> <p>Twelve (12) months commencing on date of activation of software.</p> <p>Delivery period:</p> <p>Thirty (30) calendar days upon receipt of Purchase Order (P.O.)</p>	
<p>Confidentiality</p> <p>Provider agrees that it is absolutely prohibited to disclose, release, sell information, or allow other parties to obtain a copy of any data from the system for any purpose other than that permitted or as required by law.</p>	
<p>Payment Terms</p> <p>Thirty (30) days upon issuance of the end-user' acceptance, Provided that all documentary requirements necessary for processing of payment are already complete and in order.</p>	

II FINANCIAL QUOTATION:

DESCRIPTION OF REQUIREMENTS	Quantity	Unit Cost	Sales and other taxes payable if Contract is awarded, per item	Total Cost
Supply, Delivery, Installation and Commissioning of Endpoint Protection Software Solution (Antivirus Software) for computer network of APUI.				
TOTAL FINANCIAL OFFER	Please state amount in words and figures: <hr/> <hr/> <hr/> (PhP _____)			

III. DOCUMENTARY REQUIREMENTS:

The prospective supplier shall submit the following eligibility documents, together with the accomplished Request for Quotation (RFQ), on or before the deadline for the Submission and Receipt of Quotations.

- Valid Mayor's Permit issued by the city or municipality where the principal place of business of the bidder is located.

In cases of recently expired Mayor's/Business Permits, APUI shall accept the same together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit

- Philippine Government Electronic Procurement System (PhilGEPS) Registration Number (Please indicate below your PhilGEPS Registration Number)

PhilGEPS Registration Number: _____

Or;

A valid PhilGEPS Platinum Certificate of Registration and Membership.

In case the prospective supplier/contractor/service provider submitted a valid and updated PhilGEPS Platinum Certificate of Registration and Membership, it may opt not to submit a copy of the Mayor's Permit and a PhilGEPS Registration Number.

- Omnibus Sworn Statement (OSS) shall be supported by a document showing proof of authorization to submit a quotation, e.g., duly notarized Secretary's Certificate or Board/Partnership Resolution issued by the partnership or the members of the corporation or joint venture or a Special Power of Attorney (SPA) in case of sole proprietorships for situations where the signatory is not the sole proprietor/owner.

A copy of the template of the Omnibus Sworn Statement is attached herewith for your reference.

IV. NOTES:

1. Prospective suppliers shall submit their quotations through their duly authorized representative using this form only. This forms must be completed without any alterations to the format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
2. All entries shall be typewritten or eligibly handwritten

For any queries and/or concerns, you may contact _____
through (insert contact details)

COMPANY NAME

**AUTHORIZED
REPRESENTATIVE**

:

Printed name/Signature
Tel. No./Cellphone Mo./E-mail address

Date: _____