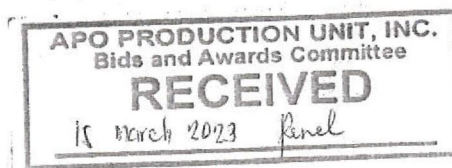




Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
APO PRODUCTION UNIT, INC.



MEMORANDUM NO. GM-2023-03-027



TO : ALL EMPLOYEES CONCERNED

FROM : OFFICE OF THE GENERAL MANAGER

SUBJECT : Reconstitution of the Bids and Awards Committee (BAC), BAC Secretariat and Technical Working Group (TWG)

DATE : 15 March 2023

Pursuant to Section 11 of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act", and its Revised Implementing Rules and Regulations (IRR) provides that each procuring entity shall establish a BAC for its procurement which shall have at least five (5) but not more than seven (7) members. Alternatively, as may be deemed fit by the Head of the Procuring Entity (HOPE), there may be separate BACs where the number and complexity of the items to be procured shall so warrant.

Article V Section 12 of RA 9184 provides that the BAC shall be responsible for ensuring that the procuring entity abides by the standards set forth under the said law.

Also, the Head of the Procuring Entity shall create a Secretariat which will serve as the main support unit of the BAC pursuant to Section 14 of the revised IRR of RA 9184.

This reconstitution serves to ensure that there will be an effective study of the requirements to properly reflect the needs of the different end-user units and that the bids submitted are efficiently and effectively evaluated specifically on procurement that is intended to meet the requirements of National Government and its agencies for highly sensitive security printing services.

In this regard, the APO BAC members, BAC Secretariat and TWG are hereby reconstituted as follows, to wit:

BAC COMPOSITION

Name	Designation
1. Mr. Karl Paulo C. Damian	Chairperson
2. Mr. Dominic F. Tajon	Vice Chairperson
3. Ms. Daisy Galvadores	Member
4. Ms. Myrna S. Lim	Member
5. Ms. Carla P. Abobo	Member
6. Ms. Josefina L. Omol	Alternate Member



BAC Secretariat COMPOSITION

Name	Designation
1. Ms. Michelle B. Martinez	<i>OIC - Head</i>
2. Ms. Jazel Micah G. Maguate	Member
3. Mr. Renel P. Pomar	Member
4. Ms. Mylah P. Domingo	Member
5. Mr. RP P. Delos Reyes	Member
6. Ms. Erlinda E. Diaz	<i>Ad hoc member</i>
7. Ms. Joy M. Principe	<i>Ad hoc member</i>

TWG COMPOSITION

Name	Designation
1. Ms. Ma. Theresa S. Ronquillo	<i>Head</i>
2. Ms. Jolly Ann S. Bay	Member
3. Ms. Ana Marie B. Oliva	Member
4. Ms. Ma. Merla D. Escobar	Member
5. Ms. Angelyn G. Panganiban	Member

Name	Designation
PROCUREMENT OF VARIOUS PAPERS, INKS AND HR RELATED PROCUREMENT	
1. Ms. Michelle B. Martinez	<i>Provisional TWG Member - Lead</i>
2. Mr. RP P. Delos Reyes	Provisional TWG Member
3. Ms. Marita S. Galvez	Provisional TWG Member
LEASE OF MACHINES AND OTHER VARIOUS PROCUREMENT (VEHICLE AND MACHINES)	
1. Ms. Ednelyn S. Cortez	<i>Provisional TWG Member - Lead</i>
2. Ms. Mylah P. Domingo	Provisional TWG Member
IT RELATED PROCUREMENT	
1. Mr. Jose Andrew Datu	Provisional TWG Member
APO-LIMA RELATED PROCUREMENT	
1. Al Guerrero	Provisional TWG Member

The Committee members shall undertake the procurement process strictly in accordance with rules, regulations and guidelines applicable thereto. Also, the BAC shall be assisted by the existing organic BAC Secretariat and its ad hoc members.

Regular Members of the BAC, who shall be on a "jury duty" type of assignment, shall have a **fixed term of one (1) year reckoned from the date of appointment**, renewable at the discretion of the HOPE. In case of resignation, retirement, separation, transfer, reassignment, removal or death, the replacement shall serve only for the duration of the unexpired term. Upon expiration of the terms of the current members, they shall continue to exercise their functions until new BAC members are designated (**Hold-over principle**).

The term "jury duty" shall be understood to mean a state by which the members give utmost priority to BAC assignment over all the other duties and responsibilities until the requirements for the said assignments at hand are completed.

This Office Order shall take effect immediately upon its issuance and shall remain in full force and effect until sooner modified or revoked by the Head of the Procuring Entity.

For strict compliance.


JAIME H. ALDABA, JR.
~~EVP & General Manager~~
HEAD OF THE PROCURING ENTITY (HOPE)