



Republic of the Philippines
APO PRODUCTION UNIT, INC.
 PIA Building, Visayas Avenue, Brgy. VASRA,
 Quezon City, Metro Manila, Philippines 1128



PURCHASE ORDER NO.: 004472

Date: APRIL 24, 2023

Supplier : **R4L ENTERPRISES**
Address : Unit 14, Jasmin St. Villa Severa Town, Home Ramirez Subd. Q.C.
TIN : 203-552-325-000
Mode of Procurement: **NEGOTIATED PROCUREMENT UNDER SEC 53.9**

PR No. : 2023-3-000330
Date : MARCH 27, 2023
Job Order No. :

Gentlemen:
 Please furnish this Office the following articles, products, supplies/materials listed below, subject to the terms and conditions contained herein:

Place of Delivery: APO QUEZON CITY
Date of Delivery: 5-7 days upon receipt of P.O

Payment Term: 30 days upon receipt of Sales Invoice
Delivery Term :

Description	Quantity	Unit	Unit Cost	Amount
PROCUREMENT OF OFFICE FURNITURE				
LONG CONFERENCE TABLE	1	UNIT	26,800.00	26,800.00
<i>Dimensions: 240m x 120m x 75h (8-10 seaters)</i>				
<i>Materials: MDF Import Quality Modern Design Minimalist Style Executive Design</i>				
OFFICE CHAIR	4	UNITS	9,800.00	39,200.00
<i>High Quality PU leather made for breathable</i>				
<i>Smooth and Quite rolling feature</i>				
<i>SGS gas lift for adjustable height</i>				
<i>160 degrees swivel</i>				
<i>Tilt and Single lock mechanism</i>				
<i>With Rocking function controller</i>				
<i>Dimensions: 108-118 (H) x 65 (W) x 64 (D) cm</i>				
<i>Model: 8234H / Weight: 15kgs. / Color: Black</i>				

NOTE: This is included in the approved APP for CY 2023
FOR: OFFICE OF THE EVP AND GENERAL (EXECUTIVE OFFICE USE)

(Total Amount in Words) **SIXTY SIX THOUSAND PESOS** ₱ **66,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conforme:

[Signature]
FE B. DIMAYUGA
 Purchasing Manager
 Signature over Printed Name of Supplier

Very truly yours,
[Signature]
DAISY M. GALVADORES
 Supply Chain Manager
 Authorized Official

Date

Prepared by:
[Signature]
LORRAINE G. FRANCISCO

Funds Available:
[Signature]
KRISTINE A. BALUYOT
 Chief Accountant

Approved by:
[Signature]
JAIME H. ALDABA, JR
 EVP & General Manager
 General Manager