



Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128



TRAINING MONITORING RECORD (2020)

DATE OF TRAINING	COURSE/ TRAINING TITLE	NAME OF ATTENDEE/S	DIVISION	DEPARTMENT	TRAINING/ COURSE PROVIDER AND FACILITATOR	TRAINING VENUE	MODE OF TRAINING (FACE- TO-FACE; ONLINE)
January 27, 2020	Mental Health Promotion	Charlene P. Abobo- Rayco	HR and Admin Services	HRAD	Arellano University - Dr. Emma S. Salumbre, AVP, Jose Rizal Campus	Malabon City	On-Site
January 28, 2020	Gender Awareness, Sensitivity and Development	Charlene P. Abobo- Rayco	HR and Admin Services	HRAD	Arellano University - Dr. Emma S. Salumbre, AVP, Jose Rizal Campus	Malabon City	On-Site
January 30, 2020	Violence, Harassment and Hazing	Charlene P. Abobo- Rayco	HR and Admin Services	HRAD	Arellano University - Dr. Emma S. Salumbre, AVP, Jose Rizal Campus	Malabon City	On-Site
February 12, 2020	Gender Mainstreaming Monitoring System (GMMS) Orientation and Training	Maria Catalina Isabel R. Fonte	Executive	Special Concerns Office	PCW and PTV Network, Inc. - Ms. Honey M. Castro, Chief, Corporate Affairs and Information Resource Management Division	Sequoia Hotel, Quezon City	Face to Face
March 4-7, 2020	RA (The Government Procurement Reform Act)	Ludovico B. Alba	Supply Chain	Purchasing	SCCE Training Center - Donso Jobenao P. Ursua, President	Puerto Princesa City	On-Site



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March 6, 2022	College Mock Job Interview	Charlene P. Abobo- Rayco	HR and Admin Services	HRAD	Arellano University - Dr. Emma S. Salumbre, AVP, Jose Rizal Campus	Malabon City	On-Site
March 11-14, 2020	Citizen-centric Public Financial Management	Carla P. Abobo	Sales and Marketing	Sales	Philippine Association for Government Budget Administration, Inc - Zenaida B. Chang, President	Iloilo City	On-Site
September 10, 2020	Effective Business Writing Webinar	Ednalyn S. Cortez	Supply Chain	Purchasing	Press Start - Trainer Arthur Elaine Ruiz	Diliman, Quezon City	Via Zoom
September 22, 2020	Addressing Labor and Compliance Issues in the New Normal	Belinda Z. Borla	HR and Admin Services	HRAD	Center for Global best Practices - Atty. Elvin B. Villanueva, Course Dir. & Lecturer	APO Production Unit	Via Zoom
September 22, 2020	Addressing Labor and Compliance Issues in the New Normal	Arlene D. Zoleta	HR and Admin Services	HRAD	Center for Global best Practices - Atty. Elvin B. Villanueva, Course Dir. & Lecturer	APO Production Unit	Via Zoom



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October 26-28, 2020	New Hire Orientation FY2021 Batch 3	Jeminisse A. Timan	HR and Admin Services	HRAD	P&A Grant Thorton - Thia B. Creencia	Makati City	Via MS Teams
November 18, 2020	Human Resource Management Training	Joseph Vincent B. Peña	HR and Admin Services	HRAD	Marc Dave L. Anlacan, MBA Director, Business Coach Inc.	APO Production Unit	Via Zoom
November 18, 2020	Human Resource Management Training	Ma. Theresa S. Ronquillo	HR and Admin Services	HRAD	Marc Dave L. Anlacan, MBA Director, Business Coach Inc.	APO Production Unit	Via Zoom
November 20, 2020	Brownbag Session : Practical Use of MS Teams	Jeminisse A. Timan	HR and Admin Services	HRAD	P&A Grant Thorton - Thia B. Creencia	Makati City	Via MS Teams