



Republic of the Philippines  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
**APO PRODUCTION UNIT, INC.**



February 16, 2022

**MEMORANDUM**

**TO :** All Concerned Officers & Employees

**FROM :** Mr. Michael J. Dalumpines  
 Chairman & President

**SUBJECT :** Creation & Appointment of the Review and Compliance Committee

In line with the submission of the prescribed Statement of Assets, Liabilities & Networth (SALN) to Civil Service Commission (CSC) as required to all government officials and employees of National and Local governments, including state universities and colleges, and government owned and controlled corporations (GOCC's), with or without original charter pursuant to Republic Act. No. 6713, a Review and Compliance Committee is hereby created, and the following officers are officially appointed, viz:

1. Chairman – Mr. Merlito Dela Peña, OIC-Special Concerns Office;
2. Member – Mr. Rex Francine M. Ferrer, HR & Admin. Manager; and
3. Member – Ms. Merla D. Escobar, Head, Purchasing Department

whose functions are to ensure that the SALN submitted to CSC (1) are complete and properly filled out; (2) SALN are in the prescribed form; and (3) filed on or before April 15 every Fiscal Year.

For your information, guidance and strict compliance.

  
**MICHAEL J. DALUMPINES**  
 Chairman & President

Copy Furnished:

All Division Managers

APO PRODUCTION UNIT, INC.	
OFFICE FOR SPECIAL CONCERNS	
<b>R E C E I V E D</b>	
By:	<u>Kabel, Fonte</u>
Date:	<u>2/18/22</u>
Time:	<u>8:49 AM</u>

