April 01, 2014

APO-RFQ -2014

REQUEST FOR QUOTATION

Name of Company :

Address :

Business Permit # :

TIN :

Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than April 08, 2014.

The quotations may be submitted at the address NEDA Complex E. de los Santos Avenue, Diliman Quezon City or thru Fax No. 4335016 or thru email at purchasing@apo.gov.ph.

(SGD)

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Dominador C. Pulhin
Purchasing Officer

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

I tem Description	QTY	PRICE			Compliance with technical specs		*** DELIVERY DATE
Technical Specs	Contract Term	QTY	Unit	Total	YES	NO	
PENTEL PEN BLACK NT CUTTER BLADE BIG PAPER FASTENER METAL PAPER CLIP PLASTIC BIG PAPER CLIP PLASTIC SMALL CARBON PAPER BLACK LONG PENCIL #2 SIGN PENS WHITE BOARD MARKER BLACK WHITE BOARD MARKER BLUE WHITE BOARD MARKER RED CLEAR FOLDER LONG CLEAR FOLDER SHORT LETTER ENVELOPE FOLD BACK CLIP BULLDOG STAEDLER ERASER SMALL STAPLE WIRE #35 WHITE BOARD ERASER PENTEL PEN REFILL POST IT KRAFT BROWN ENVELOPE SHORT SCOTCH TAPE ½" FOLDER LONG FOLDER SHORT BALLPEN BLACK BALLPEN BLUE		30 PCS. 30 TUBES 50 BXS. 100 BXS. 100 BXS. 20 BXS. 20 BXS. 5 BXS. 5 BXS. 2 BXS. 2 BXS. 150 PCS. 100 PCS. 5 BXS. 30 PCS. 100 PCS. 20 BXS. 20 PCS. 20 BTLS. 10 PCKS. 200 PCS. 300 RLS 500 PCS. 200 PCS. 400 PCS. 100 PCS.			[ ]	[ ]	

BALLPEN RED		50 PCS.					
CORRECTION PEN		50 PCS.					
BALL PEN PINK		20 PCS.					
EXPANDABLE ENVELOPE LONG		100 PCS.					
STAPLE WIRE#10		20 BXS.					
EXPANDABLE FOLDER LONG		100 PCS.					
EXPANDABLE FOLDER A4		50 PCS.					

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Signature over Printed Name

Contact No.

***Delivery period should be based on the number of calendar days upon receipt of APO's Purchase Order.