Republic of the Philippines
APO PRODUCTION UNIT, INC.
E. De Los Santos Ave., Diliman, 1100 Quezon City

BIDS AND AWARDS COMMITTEE

RECOMMENDING THE AWARD OF CONTRACT FOR THE PROCUREMENT OF THREE HUNDRED (300) REAMS BOOKPAPER 80 GSM THROUGH NEGOTIATED PROCUREMENT (SMALL VALUE PROCUREMENT) UNDER SECTION 53.9 OF THE REVISED IMPLEMENTING RULES AND REGULATIONS (IRR) OF REPUBLIC ACT (RA) NO. 9184

WHEREAS, on 7 January 2013, Mr. Jaime H. Aldaba, as the Head of the Procuring Entity (HOPE), approved the 2013 Annual Procurement Plan (APP) of Asian Productivity Organization (APO) Production Unit, Inc. upon favorable recommendation of the Bids and Awards Committee (BAC) of the APO Production Unit, Inc.;

WHEREAS, included in the 2013 APP of APO Production Unit, Inc. is the Procurement of Three Hundred (300) reams Bookpaper 80 GSM which will be used for the production of Office of the Civil Registrar General (OCRG) – Certificate of Marriage which shall be undertaken through Negotiated Procurement (Small Value Procurement) under Section 53.9 of the IRR of RA No. 9184. The Approved Budget for the Contract (ABC) for the said project amounts to Four Hundred Forty Thousand Pesos **(PhP 440,000.00)**;

WHEREAS, on 29 July 2013, the BAC Secretariat sent Requests for Quotation for the Procurement of Three Hundred (300) reams Bookpaper 80 GSM (29" x 36") which will be used for the production of OCRG – Certificate of Marriage to the following suppliers, viz;

1. Emerald Commercials
2. TR Paper Products, Inc.
3. Metro Paper Converter Philippines Corp.

WHEREAS, on 1 August 2013, the date of deadline, quotations from two (2) suppliers were obtained by the BAC secretariat, attested by the accomplished RFQs certified as correct by the BAC Canvasser (Please see Annexes A, B and C);

A. Emerald Commercials	PhP 474,000.00
B. TR Paper Products, Inc.	No Quotation Reply
C. Metro Paper Converter Philippines Corp.	PhP 424.500.00

WHEREAS, the quotation submitted by Emerald Commercials was disqualified for tendering quotation higher than the ABC and, also they do not accept check as a mode of payment which is not in accordance with the terms and conditions set by the agency. On the other hand, TR Paper Products, Inc. was disqualified due to the unavailability of stocks;

WHEREAS, upon careful examination and evaluation of the eligibility, technical and financial requirements, the proposal submitted by **Metro Paper Converter Philippines Corporation** was found to have complied with the specifications and other terms and conditions of the project as shown in the Abstract of Quotations herein attached;

NOW, THEREFORE, WE, the Members of the **BIDS AND AWARDS COMMITTEE,** by virtue of the powers vested on **Us** by law, after duly considering the recommendations of the TWG and the Secretariat, hereby resolved to recommend to the HOPE for his consideration and approval, the award of the contract to **Metro Paper Converter Philippines Corporation** for the Procurement of aforementioned Three Hundred (300) reams Bookpaper 80 GSM (29" x 36") which will be used for the production of OCRG – Certificate of Marriage in the amount of **FOUR HUNDRED TWENTY-FOUR THOUSAND FIVE HUNDRED PESOS (PHP 424,500.00)**;

This resolution shall take effect immediately.

APPROVED this 2nd day of August, 2013 at APO Production Unit, Inc., Philippines.

BAC MEMBERS:

LEONARDO G. DE JESUS
Chairman

KARL PAULO C. DAMIAN
Vice-Chairman

DAISY M. GALVADORES
Member

MILAGROS P. SANTOS
Member

ERLINDA H. REYES
Member

Approved:

JAIME H. ALDABA
General Manager