

ENVELOPE 1-TECHNICAL COMPONENTS

PROCUREMENT OF SECURITY FEATURES AND DELIVERY OF INTERNAL REVENUE STAMPS INTEGRATED SYSTEM (IRSI)

P.B. NO. _____

Bidding date:

Place:

PARTICULARS

1 Technical Components (Original, Duplicate & Triplicate Copies)

2 ELIGIBILITY DOCUMENTS

LEGAL DOCUMENTS

2.1 DTI business name registration or, SEC registration certificate or CDA registration, whichever may be appropriate under existing laws of the Phils.

NOTE: Ref. 5.1 of ITB

- * Partnerships - at least 60% of the interest belongs to citizens of the Phils.
* Corporation - at least 60% of the outstanding capital stock belongs to citizens of the Phils.
* JV - at least 60% of the interest of the JV belongs to the Filipino Ownership

In case of foreign bidder, all eligibility requirements or statements, or appropriate equivalent documents if any must be consularized by the Philippine Embassy or Consulate, in the country where such eligibility requirements or statements, or appropriate equivalent documents if any were issued.

2.2 Mayor's permit for principal place of business (Valid and current)

In case of foreign bidder, all eligibility requirements or statements, or appropriate equivalent documents if any must be consularized by the Philippine Embassy or Consulate, in the country where such eligibility requirements or statements, or appropriate equivalent documents if any were issued.

TECHNICAL DOCUMENTS

2.3 Sworn Statement of all its ongoing (Annex A-List of all On-going Government and Private Contracts including contracts awarded but not yet started) and completed (Annex B-Statement of All Government & Private Contracts Completed which are similar in nature) government and private contracts for the last five (5) years from the bidding date, including contracts

- (i) name of the contract;
(ii) date of the contract and contract duration (Start date and End date);
(iii) kinds of goods sold/services rendered;
(iv) amount of contract and value of outstanding contracts;
(v) date of delivery;
(vi) date of end user's acceptance or official receipt(s) issued for the contract, if completed; and
(vii) Similar or not similar in nature in complexity to the contract to be bid (Section 23.1.a.iii, Revised IRR of R.A. 9184)

For the Procurement of Security Features and Delivery of Internal Revenue Stamps Integrated System, a contract shall be considered "similar" to the contract to be bid if it involves providing security features for stamps, banknotes, identity documents or other securitized documents and developing a web-based ordering, distribution, and monitoring system.

Note:

- 1 Sworn/ under oath statement/affidavit shall be executed by the duly authorized signatory, with the corresponding documentary stamps and latest notarization.
2 All notarization shall be made in accordance with the provisions of the 2004 Rules on Notarial Practice as prescribed by the Supreme Court of the Philippines.
3. SINGLE LARGEST/AGGREGATED COMPLETED SIMILAR CONTRACT must be highlighted in the list. (Section 23.5.1.3 of the Revised IRR of R.A. 9184)

OR

An aggregated completed similar contracts, all aggregated contracts must be highlighted in the list and meet the requirements pursuant to Section 23.5.1.3, Revised IRR R.A. 9184 which states:

- a. The prospective bidder should have completed at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least the fifty percent (50%) of the approved budget for the contract corresponding to the 1st year of the Contract to be bid, in the amount of One Hundred Seventy Five Million Pesos only (P 175,000,000.00); and
b. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.

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Sample Only:

Single Largest Completed Similar Contract: (ABC corresponding to the 1st year of the five (5) year contract)

PhP 350,000,000.00 x 50% = PhP 175,000,000.00

Note: One (1) contract must be highlighted in the list of Statement of All Government & Private Contracts completed which are similar in nature (Annex B)

OR

Aggregated Completed Similar Contract:(ABC corresponding to the 1st year of the five (5) year contract)

One (1) contract = (1/2 x 50% x P 350,000,000.00) = P 87,500,000.00
Several contracts = 87,500,000.00
TOTAL = P 175,000,000.00

Note: All aggregated contracts must be highlighted in the list of Statement of All Government & Private Contracts completed which are similar in nature (Annex B)

FINANCIAL DOCUMENTS

2.4 Audited Financial Statements stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year, which should not be earlier than two (2) years from the date of bid submission;

In case of foreign bidder, all eligibility requirements or statements, or appropriate equivalent documents if any must be consularized by the Philippine Embassy or Consulate, in the country where such eligibility requirements or statements, or appropriate equivalent documents if any were issued.

2.5 Net Financial Contracting Capacity (NFCC) computation;
 NFCC = 100% of the ABC for the first year

NFCC = [(Current Assets minus Current Liabilities) (K)] Minus the value of all outstanding or uncompleted portions of the project under ongoing contracts including contracts awarded yet to be started coinciding with the contract to be bid.

Where:

K=20 (for the contract duration of more than two (2) years)

Note: Based on the Audited Financial Statements stamped "received" by the BIR or authorized AABs, for the immediately preceding taxable year

OR

Credit Line Certificate computed as:

CLC = 10% of the ABC for the first year

PhP 350,000,000.00 x 10% = PhP 35,000,000.00

CLASS "B" DOCUMENTS

2.6 If applicable, Valid Joint Venture Agreement (JVA), in case of a joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

3 TECHNICAL DOCUMENTS

3.1 Bid Security

In case of an incorporated/registered JV, it shall be sured in the name of the JV.
 If JV is unincorporated/unregistered, submission of bid security by any of the JV partners constitutes compliance.

- a) Cash or cashier's/manager's check
PhP 350,000,000.00 x 2% = PhP 7,000,000.00
- b) Bank draft/guarantee or irrevocable Letter of Credit issued by a Universal or Commercial Bank
PhP 350,000,000.00 x 2% = PhP 7,000,000.00
- c) Surety bond callable upon demand (Validity - 120 cd from bidding date)
PhP 350,000,000.00 x 5% = PhP 17,500,000.00
- d) Combination of the foregoing
 Proportionate to share of form with respect to the total amount of security
- e) Sworn Bid Securing Declaration

Note:

A bank draft/guarantee or an irrevocable letter of credit issued by a foreign bank, shall be accompanied by a confirmation from a Universal or Commercial Bank; or

A surety bond, shall be accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments.

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3.2 Conformity with technical specifications

3.2.1 - *Duly accomplished Section VI-Schedule of Requirements*

3.2.2 - *Duly accomplished Section VII- Technical Specifications properly filled-up and signed by the duly authorized signatory and **brochure** of product being offered*

3.2.3 - *ISO 9001 Certification or if no ISO certification is being issued in the country of origin, any equivalent certification recognized internationally as of date of bidding*

3.2.4 *Sworn Affidavit that its Board of Directors and Officers are not related to any members of the Board of Directors and Officers of the manufacturers of cigarettes by consanguinity or affinity up to the fourth civil degree and has no business relationship with or financial interest in any Cigarette Manufacturer or any of their affiliated banks or financial institutions. Failure to comply with the aforementioned provision shall be a ground for the automatic disqualification of the bid.*

3.2.5 *List of completed projects/contracts for the past immediately preceding ten (10) years counted from the date of submission and opening of bids, in providing security features for stamps, banknotes, identity documents and other securitized documents*

3.2.6 *List of completed projects/contracts for the past immediately preceding 5 years counted from the date of submission and opening of bids, in developing a web-based ordering, distribution and monitoring system*

3.3 Bidder's Omnibus Sworn Statement [Ref. Sec. 12.1 (b) (iii) of the ITB]

3.3.1 Authority of the signatory/representative (Secretary's Certificate or Special Power of Attorney, whichever is applicable)

Note:

1. Sworn/ under oath statement/affidavit shall be executed by the duly authorized signatory, with the corresponding documentary stamps and latest notarization.
2. All notarization shall be made in accordance with the provisions of the 2004 Rules on Notarial Practice as prescribed by the Supreme Court of the Philippines.

In case of foreign bidder, all eligibility requirements or statements, or appropriate equivalent documents if any must be consularized by the Philippine Embassy or Consulate, in the country where such eligibility requirements or statements, or appropriate equivalent documents if any were issued.

3.4 Sworn Statement from the Corporate Secretary as to the list of stockholders, number of shares owned and percentage of share holdings executed within three (3) months before the date of the bidding.

Note:

1. Sworn/ under oath statement/affidavit shall be executed by the corporate secretary, with the corresponding documentary stamps and latest notarization.
2. All notarization shall be made in accordance with the provisions of the 2004 Rules on Notarial Practice as prescribed by the Supreme Court of the Philippines.

In case of foreign bidder, all eligibility requirements or statements, or appropriate equivalent documents if any must be consularized by the Philippine Embassy or Consulate, in the country where such eligibility requirements or statements, or appropriate equivalent documents if any were issued.

TECHNICAL COMPONENT P-Pass ; F-Fail