Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128

APO PRODUCTION UNIT, INC.

BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 09-039-20
PB-06-20

RECOMMENDING AWARD OF CONTRACT FOR THE LEASE OF VARIOUS PAPER PRINTING MACHINES, IN-LINE DIGITAL NUMBERING AND BAR CODING AND FINISHING EQUIPMENT WITH OPERATIONAL AND TECHNICAL SUPPORT SYSTEM

WHEREAS, on 30 January 2020, Mr. Michael J. Dalumpines, Chairman and President, as Head of the Procuring Entity, approved the Annual Procurement Plan ("*APP*") for CY 2020 of APO Production Unit, Inc. ("*APO*") upon favorable recommendation of the Bids and Awards Committee ("*BAC*");

WHEREAS, included in the approved APP of APO for CY 2020 is the *Lease of Various Paper Printing Machines, In-Line Digital Numbering and Bar coding and Finishing Equipment with Operational and Technical Support System (PB-06-20).* The Approved Budget for the Contract ("*ABC*") for the said project amounts to Nine Million Pesos (PhP9,000,000.00);

WHEREAS, in compliance with the pertinent provisions of Republic Act ("*RA*") No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat advertised the Invitation to Bid for the *Lease of Various Paper Printing Machines, In-Line Digital Numbering and Bar coding and Finishing Equipment with Operational and Technical Support System* under Public Bidding No. 06-20 (*(PB-06-20)* dated 1 July 2020 in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc.;

WHEREAS, likewise in furtherance with the pertinent provisions of RA No. 9184 that will ensure the transparency of the process, observers from the Commission on Audit (COA) Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference, Submission and Opening of Bids, Bid Evaluation and Post Qualification as scheduled;

WHEREAS, on 9 July 2020, BAC convened for the scheduled Pre-Bid Conference and no prospective bidder present to observe the aforesaid Conference;

WHEREAS, on 30 July 2020, the scheduled deadline for the Submission and Opening of Bids was postponed due to APO lockdown and the declaration of Modified Enhanced Community Quarantine in NCR.

WHEREAS, on 3 September 2020, on the Resumption of Submission and Opening of Bids as scheduled, the BAC received one (1) bid proposal from **Trojan Computer Forms Manufacturing Corp.** During the preliminary examination of bids, the BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present;

WHEREAS, the BAC using a non-discretionary "pass/fail" criterion found and rated passed the 1st envelope containing the Technical Components of **Trojan Computer Forms Manufacturing Corp.** for complying with the all the requirements stated in the bidding documents and the provisions of RA No. 9184;

WHEREAS, BAC proceeded with the opening of the 2nd envelope using a non-discretionary "pass/fail" criterion and therefore found and rated passed the 2nd envelope containing the Financial Components of **Trojan Computer Forms Manufacturing Corp.** with a bid proposal of as follows;

Abstract of Bids "As Read"
(Please see Annex "A")

Trojan Computer Forms Manufacturing Corp.	Bid Amount (As Read)	% Variance from ABC
Lease of Various Paper Printing Machines, In-Line Digital Numbering and Bar coding and Finishing Equipment with Operational and Technical Support System (PB-06-20)	**PhP8,705,493.20**	**0.032**
----------Nothing Follows----------		

WHEREAS, on 7 September 2020, the BAC with the assistance of the Technical Working Group (TWG) conducted the detailed evaluation of bids using a non-discretionary "pass/fail" criterion in considering the following:

Abstract of Bids "As Calculated"
(Please see Annex "B")

Trojan Computer Forms Manufacturing Corp.	Bid Amount (As Read)	% Variance from ABC
Lease of Various Paper Printing Machines, In-Line Digital Numbering and Bar coding and Finishing Equipment with Operational and Technical Support System (PB-06-20)	**PhP8,705,493.20**	**0.032**
----------Nothing Follows----------		

WHEREAS, after the conduct of detailed evaluation of bids, BAC identified **Trojan Computer Forms Manufacturing Corp.** as the Single Calculated Bidder (SCB). Thereafter, the BAC thru the TWG conducted the process of post qualification to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents (Please see Annex "C" for Post Qualification Report);

BAC Resolution No. 09-039-20

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by **Trojan Computer Forms Manufacturing Corp.**, as the Single Calculated Bid, has been found to be responsive;

NOW, THEREFORE, We, the Members of the BAC, hereby RESOLVE, as it is hereby RESOLVED:

a) To **DECLARE** that **TROJAN COMPUTER FORMS MANUFACTURING CORP.** as the Single Calculated and Responsive Bidder for the *Lease of Various Paper Printing Machines, In-Line Digital Numbering and Bar coding and Finishing Equipment with Operational and Technical Support System (PB-06-20)*;

b) To **RECOMMEND** for approval and award of contract by the **HOPE** of APO Production Unit, Inc. the foregoing findings.

RESOLVED at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 24th day of September, 2020.

BAC MEMBERS

LEONARDO G. DE JESUS
Chairperson

DOMINIC F. TAJON
Vice-Chairperson

DAISY M. GALVADORES
Member (Alternate)

PERCIVAL J. DE CASTRO
Member

AGAPITO C. BRAGAIS JR.
Member

Approved:

MICHAEL J. DALUMPINES
HOPE

NOTE: Approved, subject to requirements of RA 9184 and related laws.

MICHAEL J. DALUMPINES

/lag 9.24.2020