



Republic of the Philippines  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
**APO PRODUCTION UNIT, INC.**



July 5, 2022  
 APO-RFQ-950335

**REQUEST FOR QUOTATION**

Name of Company :  
 Address :  
 Business Permit # :  
 TIN :  
 Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than July 8, 2022.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234) or thru email at [purchasing@apo.gov.ph](mailto:purchasing@apo.gov.ph)

  
 MERLA D. ESCOBAR  
 Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item/Service Description	PRICE			Compliance with technical specs*		***** DELIVERY DATE*
	QTY	Unit*	Total*	YES	NO	
<p><b>SUPPLY, DELIVERY, AND INSTALLATION INCLUDING LABOR &amp; MATERIALS WITH COMMISSIONING &amp; DECOMMISSIONING OF AIR CONDITION UNIT *</b></p> <ul style="list-style-type: none"> <li>• Brand-New</li> <li>• Aircon Type: One (1) Unit Wall Mounted Split Type, Inverter with Remote Control</li> <li>• Cooling Capacity: 2.5 HP</li> <li>• 220-240V / 60 Hz / 1 Phase</li> <li>• Project Location: APO QC</li> </ul> <p>Others: Prospective suppliers shall visit the site before submission of price quotation. For security and safety reasons Interested agency is required to request and submit required information for the issuance of appointment to the Purchasing Dept. contact no. 8282 5309 local 210.</p>	1 Lot			[ ]	[ ]	





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Cost in Labor and Materials	PRICE		
	QTY	Unit*	Total*
Materials Cost	1 Lot		
Labor/Services Cost			

\*The quotation/proposal submitted by the prospective suppliers is subject to end user's approval.

\*All fields marked with an asterisk (\*) are required and must be filled-out and signed. Failure to comply with the requirements shall render the quotation ineligible.

\_\_\_\_\_  
Signature over Printed Name  
Contact No.

- Approved Budget shall be Php 98,000.00 inclusive of V.A.T.
- Additional document of Notarized Omnibus Sworn Statement shall be submitted prior to award.
- Delivery period shall be 7-14 calendar days upon receipt of Purchase Order.
- Payment shall be at least 30 calendar days upon receipt of Sales Invoice.

