



Republic of the Philippines
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE
APO PRODUCTION UNIT, INC.



May 26, 2022
 APO-RFQ-950277

REQUEST FOR QUOTATION

Name of Company :
 Address :
 Business Permit # :
 TIN :
 Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than May 30, 2022.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234) or thru email at purchasing@apo.gov.ph


 MERLA D. ESCOBAR
 Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	PRICE			Compliance with technical specs*		DELIVERY DATE*s
	QTY	Unit*	Total*	YES	NO	
LAPTOP • Processor: i5 2.5 GHz or above • Storage: 250GB SSD • Memory: 8GB RAM • Graphic card: Built-in • Monitor: 14" display • Software: Windows 10 Pro 64-bit • Hardware: HDMI, USB 2.0/3.0, Ethernet Port, Web Camera, and Bluetooth	1	Unit		<input type="checkbox"/>	<input type="checkbox"/>	

All fields marked with an asterisk () are required and must be filled-out and signed. Failure to comply with the requirements shall render the quotation ineligible.

 Signature over Printed Name
 Contact No.

- Approved Budget shall be PhP 50,000.00 inclusive of VAT.
- Delivery period shall be 5-7 days upon receipt of Purchase Order.
- Payment shall be at least 30 calendar days upon receipt of Invoice.



APO PRODUCTION UNIT, INC. is an ISO 9005:2015 registered company with certification no. PH1379.