



Republic of the Philippines  
**PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE**  
**APO PRODUCTION UNIT, INC.**



May 27, 2022  
 APO-RFQ-950254-R

**REQUEST FOR QUOTATION**

Name of Company :  
 Address :  
 Business Permit # :  
 TIN :  
 Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than May 30, 2022.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234) or thru email at [purchasing@apo.gov.ph](mailto:purchasing@apo.gov.ph)

  
 MERLA D. ESCOBAR  
 Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	PRICE			Compliance with technical specs*		DELIVERY DATE*
	QTY	Unit*	Total*	YES	NO	
<b>DESKTOP COMPUTER (Assembled Unit)</b> <ul style="list-style-type: none"> <li>Processor: 3.8 GHz or above</li> <li>Storage: 512 SSD SSD 2.5"</li> <li>Memory: 8 GB RAM</li> <li>Monitor: 24" display</li> <li>Power Supply 600w (80+ bronze)</li> <li>Software: Windows 10 Pro 64-bit</li> <li>Hardware: HDMI, USB 2.0/3.0, Ethernet Port, with AVR, Keyboard, and Mouse</li> </ul>	1 Set			[ ]	[ ]	
<b>Memory</b> <ul style="list-style-type: none"> <li>4GB RAM (1600 Mhz)</li> </ul>	1Unit					
<b>Solid State Drive (SSD) Storage</b> <ul style="list-style-type: none"> <li>250GB SSD 2.5"</li> </ul>	1Unit					

\*All fields marked with an asterisk (\*) are required and must be filled-out and signed. Failure to comply with the requirements shall render the quotation ineligible.



APO PRODUCTION UNIT, INC. is an ISO 9005:2015 registered company with certification no. PH1379.



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\_\_\_\_\_  
Signature over Printed Name  
Contact No.

- Approved Budget shall be PhP 60,000.00 inclusive of VAT.
- Delivery period shall be 5-7 days upon receipt of Purchase Order.
- Payment shall be at least 30 calendar days upon receipt of Invoice.

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