



Republic of the Philippines  
PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE  
APO PRODUCTION UNIT, INC.



**BIDS AND AWARDS COMMITTEE (BAC)**  
**RESOLUTION NO. 03-026-22**  
**PB-08-22**

**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT OF CARBONLESS PAPER WITHOUT FIBER**

**WHEREAS**, on 11 January 2022, Mr. Michael J. Dalumpines, Chairman and President, as Head of the Procuring Entity, approved the Annual Procurement Plan ("APP") for CY 2022 of APO Production Unit, Inc. ("APO") upon favorable recommendation of the Bids and Awards Committee ("BAC");

**WHEREAS**, included in the approved APP of APO for CY 2022 is the *Supply and Delivery of One (1) Lot of Carbonless Paper without Fiber under PB-08-22*. The Approved Budget for the Contract ("ABC") for the said project is Ten Million Seven Hundred Fifty Thousand Pesos (PhP10,750,000.00);

**WHEREAS**, in compliance with the pertinent provisions of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat advertised the Invitation to Bid for the *Supply and Delivery of One (1) Lot of Carbonless Paper without Fiber under PB-08-22 (PB-08-22)* dated 9 February 2022 in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc.;

**WHEREAS**, likewise in furtherance with the pertinent provisions of RA No. 9184 that will ensure the transparency of the process, observers from the Commission on Audit (COA) Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference, Submission and Opening of Bids, Bid Evaluation and Post Qualification as scheduled;

**WHEREAS**, on 17 February 2022, BAC convened for the scheduled Pre-Bid Conference and prospective bidders from Metro Paper Converter Phils. Corp. and EMBU Integrated and Trading Corp. attended the said conference;

**WHEREAS**, on 21 February 2022, The BAC through its Secretariat issued a Bid Bulletin No.1 amending the Checklist and was posted in PhilGEPS, APO Website and APO-BAC Bulletin Board, respectively;

**WHEREAS**, on 1 March 2022, the scheduled deadline for the Submission and Opening of Bids, the BAC received three (3) bid proposals from: (1) Advance Computer Forms, Inc., (2) EMBU Integrated and Trading Corp., and (3) Metro Paper Converter Phils. Corp. During the preliminary examination of bids, the BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present;



APO PRODUCTION UNIT, INC. is an ISO 9005:2015 registered company with certification no. PH1379.