BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 12-010-22
PB-34-22

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT COLORED CARBONLESS PAPER WITHOUT FIBER

WHEREAS, on 11 January 2022, Mr. Michael J. Dalumpines, Chairman and President, as Head of the Procuring Entity, approved the Annual Procurement Plan ("*APP*") for CY 2022 of APO Production Unit, Inc. ("*APO*") upon favorable recommendation of the Bids and Awards Committee ("*BAC*");

WHEREAS, included in the approved APP of APO for CY 2022 is the *Supply and Delivery of One (1) Lot Colored Carbonless Paper without fiber under PB-34-22.* The Approved Budget for the Contract ("*ABC*") for the said project is Two Million Six Thousand One Hundred Eighty-Two Pesos and 50/100 (PhP2,006,182.50);

WHEREAS, in compliance with the pertinent provisions of Republic Act ("*RA*") No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat advertised the Invitation to Bid for the *Supply and Delivery of One (1) Lot Colored Carbonless Paper without fiber under PB-34-22* dated 3 November 2022 in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc.;

WHEREAS, likewise in furtherance with the pertinent provisions of RA No. 9184 that will ensure the transparency of the process, observers from the Commission on Audit (COA) Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference, Submission and Opening of Bids, Bid Evaluation and Post Qualification as scheduled;

WHEREAS, on 11 November 2022, BAC convened for the scheduled Pre-Bid Conference nobody attended the said conference;

WHEREAS, on 15 November 2022, The BAC through its Secretariat issued a Bid Bulletin No.1 amending the schedule of Submission and Opening of Bids and it was posted in PhilGEPS, APO Website and APO-BAC Bulletin Board, respectively;

WHEREAS, on 28 November 2022, the scheduled deadline for the Submission and Opening of Bids, the BAC received four (4) bid proposals from **Young's Paper Sales, Inc., Advance Computer Forms, Inc., Embu Integrated & Trading Corp., and Metro Paper Converter Phils Corp.** During the preliminary examination of bids, the BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present;

WHEREAS, the BAC proceeded with the opening of the first envelope of four (4) bidders using a non-discretionary "pass/fail" criterion, found and rated ***passed*** the 1st envelope containing the Technical Components of **Young's Paper Sales, Inc., Advance Computer Forms, Inc., Embu Integrated & Trading Corp., and Metro Paper Converter Phils Corp.,** for complying with the all the requirements stated in the bidding documents and the provisions of RA No. 9184;

WHEREAS, BAC proceeded with the opening of the 2nd envelope using a non-discretionary "pass/fail" criterion and therefore found and rated passed the 2nd envelope containing the Financial Components of **Young's Paper Sales, Inc., Advance Computer Forms, Inc., Embu Integrated & Trading Corp., and Metro Paper Converter Phils Corp.,** with bid proposals of as follow;

Abstract of Bids "As Read"
(Please see Annex "A")

Bidders	Bid Amount (As Read)	% Variance from ABC
Young's Paper Sales, Inc.	PHP2,004,500.00	0.0008
Advance Computer Forms, Inc.	PHP1,830,000.00	0.0878
Embu Integrated & Trading Corp.	PHP1,993,600.00	0.0063
Metro Paper Converter Phils. Corp.	PHP 1,757,000.00	0.1242
----------Nothing Follows----------		

WHEREAS, on 29 November 2022, the BAC with the assistance of the Technical Working Group (TWG) conducted the detailed evaluation of bids using a non-discretionary "pass/fail" criterion in considering the following:

Abstract of Bids "As Calculated"
(Please see Annex "B")

Metro Paper Converter Phils. Corp.	Bid Amount (As Calculated)	% Variance from ABC
Supply and Delivery of One (1) Lot Colored Carbonless Paper without fiber	PHP 1,757,000.00	**0.1242**
----------Nothing Follows----------		

WHEREAS, after the conduct of detailed evaluation of bids, BAC identified **Metro Paper Converter Phils. Corp.** as the Lowest Calculated Bidder (LCB). Thereafter, the BAC thru the TWG conducted the process of post qualification to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents (Please see Annex "C" for Post Qualification Report);

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical and financial requirements submitted by **Metro Paper Converter Phils. Corp.**, as the Lowest Calculated Bid, has been found to be responsive;

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NOW, THEREFORE, We, the Members of the BAC, hereby RESOLVE, as it is hereby RESOLVED:

a) To **DECLARE** that **METRO PAPER CONVERTER PHILS. CORP.** as the Lowest Calculated and Responsive Bidder for the *Supply and Delivery of One (1) Lot Colored Carbonless Paper without fiber under PB-34-22.* PhilGEPS Reference No. 9179942;

b) To **RECOMMEND** for approval and award of contract by the **HOPE** of APO Production Unit, Inc. the foregoing findings.

RESOLVED at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 13th day of December 2022.

BAC MEMBERS

DOMINIC F. TAJON
Chairperson

KARL PAULO C. DAMIAN
Vice-Chairperson

FREDERICK S. TARUN
Member

JOSEFINA L. OMOL
Member

MICHAEL ROMIL D. SANTIAGO
Member

Approved:

JAIME H. ALDABA, JR.
HOPE

/lag 13.12.22