Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128

APO PRODUCTION UNIT, INC.

BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 03-055-21
PB-05-21

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF ONE (1) LOT COLORED CARBONLESS PAPER WITHOUT FIBER

WHEREAS, on 4 January 2021, Mr. Michael J. Dalumpines, Chairman and President, as Head of the Procuring Entity, approved the Annual Procurement Plan ("*APP*") for CY 2021 of APO Production Unit, Inc. ("*APO*") upon favorable recommendation of the Bids and Awards Committee ("*BAC*");

WHEREAS, included in the approved APP of APO for CY 2021 is the *Supply and Delivery of One (1) Lot Colored Carbonless Paper Without Fiber under PB-05-21*. The Approved Budget for the Contract ("*ABC*") for the said project is Three Million Five Hundred Forty-Nine Thousand Pesos (PhP3,549,000.00);

WHEREAS, in compliance with the pertinent provisions of Republic Act ("*RA*") No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat advertised the Invitation to Bid for the *Supply and Delivery of One (1) Lot Colored Carbonless Paper Without Fiber under Public Bidding No. 05-21 (PB-05-21)* dated 11 February 2021 in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc.;

WHEREAS, likewise in furtherance with the pertinent provisions of RA No. 9184 that will ensure the transparency of the process, observers from the Commission on Audit (COA) Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference, Submission and Opening of Bids, Bid Evaluation and Post Qualification as scheduled;

WHEREAS, on 19 February 2021, BAC convened for the scheduled Pre-Bid Conference and prospective bidders from (1) Triplex Enterprises represented by Mr. Victor Chan, (2) Advance Computer Forms, Inc. Represented by Mr. Crispin Dela Cruz, (3) EMBU Integrated and Trading Corporation represented by Mr. Winston Uy and (4) Metro Paper Converter Phils. Corp. represented by Ms. Analisa Alvarez attended the said conference;

WHEREAS, on 23 February 2021, the BAC through its BAC Secretariat issued a Bid Bulletin No.1 amending the Schedule of Requirements and Technical Specifications which was posted in PhilGEPS, APUI Website and APO-BAC Bulletin Board;

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WHEREAS, on 3 March 2021, the scheduled deadline for the Submission and Opening of Bids, the BAC received five (5) bid proposals from: (1) Metro Paper Converter Phils. Corp., (2) Triplex Enterprises, (3) Advance Computer Forms, Inc., (4) EMBU Integrated and Trading Corp. and (5) Young's Paper Sales, Inc. During the preliminary examination of bids, the BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present;

WHEREAS, the BAC using a non-discretionary "pass/fail" criterion found and rated ***passed*** the 1st envelope containing the Technical Components of the first, second third, fourth and fifth bidders, **Triplex Enterprises, EMBU Integrated and Trading Corp., Young's Paper Sales, Inc., Advance Computer Forms, Inc., and Metro Paper Converter Phils. Corp.** respectively for complying with the all the requirements stated in the bidding documents and the provisions of RA No. 9184;

WHEREAS, BAC proceeded with the opening of the 2nd envelope using a non-discretionary "pass/fail" criterion and therefore found and rated passed the 2nd envelope containing the Financial Components of **Triplex Enterprises, EMBU Integrated and Trading Corp., Young's Paper Sales, Inc., Advance Computer Forms, Inc., and Metro Paper Converter Phils. Corp.** respectively, with bid proposals as follows;

Abstract of Bids "As Read"
(Please see Annex "A")

Bidders	Bid Amount (As Read)	% Variance from ABC
Triplex Enterprises	PhP3,547,560.00	0.0004
EMBU Integrated and Trading Corp.	PhP3,270,000.00	0.0786
Young's Paper Sales, Inc.	PhP3,468,000.00	0.0228
Advance Computer Forms, Inc.	PhP2,836,800.00	0.2007
Metro Paper Converter Phils. Corp.	PhP2,590,560.00	0.2701
----------Nothing Follows----------		

WHEREAS, on 4 March 2021, the BAC with the assistance of the Technical Working Group (TWG) conducted the detailed evaluation of bids using a non-discretionary "pass/fail" criterion in considering the following:

Abstract of Bids "As Calculated"
(Please see Annex "B")

Metro Paper Converter Phils. Corp.	Bid Amount (As Calculated)	% Variance from ABC
Supply and Delivery of One (1) Lot Colored Carbonless Paper Without Fiber under PB-05-21	**PhP2,590,560.00**	**0.1932**
----------Nothing Follows----------		

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WHEREAS, after the conduct of detailed evaluation of bids, BAC identified **Metro Paper Converter Phils. Corp.** as the Lowest Calculated Bidder (LCB). Thereafter, the BAC thru the TWG conducted the process of post qualification to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents (Please see Annex "C" for Post Qualification Report);

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical and financial requirements submitted by **Metro Paper Converter Phils. Corp.**, as the Lowest Calculated Bid, has been found to be responsive;

NOW, THEREFORE, We, the Members of the BAC, hereby RESOLVE, as it is hereby RESOLVED:

a) To **DECLARE** that **METRO PAPER CONVERTER PHILS. CORP.** as the Lowest Calculated and Responsive Bidder for the *Supply and Delivery of One (1) Lot Colored Carbonless Paper Without Fiber under PB-05-21.* PhilGEPS Reference No. 7466899;

b) To **RECOMMEND** for approval and award of contract by the **HOPE** of APO Production Unit, Inc. the foregoing findings.

RESOLVED at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 22nd day of March 2021.

BAC MEMBERS

SGD.
DOMINIC F. TAJON
Chairperson

SGD.
KARL PAULO C. DAMIAN
Vice-Chairperson

SGD.
FREDERICK S. TARUN
Member

SGD.
JOSEFINA L. OMOL
Member

SGD.
MICHAEL ROMIL D. SANTIAGO
Member

Approved:

SGD.
MICHAEL J. DALUMPINES
HOPE

/lag 22.3.21