



February 27, 2021  
 APO-RFQ -949493

**REQUEST FOR QUOTATION**

Name of Company :  
 Address :  
 Business Permit # :  
 TIN :  
 Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than March 2, 2021.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234) or thru email at purchasing@apo.gov.ph

  
 MERLA D. ESCOBAR  
 Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item No.	List of Machines	Quantity	Rate/Hour	No. of Hours	Amount	Lease Period	Statement of Compliance
1	5-color Continuous Forms Press	1 unit		100		30 days	
2	Guillotine Cutting Machine	1 unit		90			

**Note:** Please see Annex "**A**" for the Machine Technical Specification, Annex "**B**" for the Terms and Conditions.

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 Signature over Printed Name  
 Contact Number

- Approved budget shall be PhP 450,000.00
- Additional document of Omnibus Sworn Statement shall be submitted for the bid that complying the technical and financial requirements.
- Payment shall be based on the Total Number of Accumulated Used of Machines and Equipment, subject to the submission of the following documents: (i) Work Order, (ii) Delivery Receipt with Inspection, (iii) Billing Statement/Billing Invoice, (iv) Summary of Machine Utilization Report, and (v) all other required documents based on existing accounting and auditing laws, rules and regulations.

**PAPER PRINTING MACHINES AND FINISHING EQUIPMENT  
TECHNICAL SPECIFICATIONS**

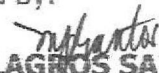
**A. 5-color Continuous Forms Press**

- a. *Functional Description*
  - Roll to fold, roll to cut sheet continuous forms press capable of printing up to 5 colors, with in-line digital numbering
  - Web width should be 520 mm
  - Unwind roll diameter is 50" with a built-in electronic web guide
  
- b. *Performance Description*
  - Manufacturer's Data Sheet or Certified Test Sheets and Print Samples
  
- c. *Design*
  - Capable of 5- color printing with flexibility on reverse printing
  - 5 colors web offset, cylinder size is 17", 21", 22", 24" and 26"
  - Maximum roll width of paper that can be loaded is 20" (web width)
  - At least 2 inline cross perforation for high perforation functionality
  - Folding range from 5" to 12"
  - Equipped with automatic web guide and tension control system
  - Rated speed at 150,000 per hour

**B. Guillotine Cutting machine**

- a. *Functional Description*
  - Highly reliable paper cutter for sizing of feed sheets and trimming of finished products
  
- b. *Performance Description*
  - Manufacturer's Data Sheet or Certified Test Sheets and Print Samples
  
- c. *Design*
  - Cutting width at 44 1/4" maximum
  - Cutting depth at 44" maximum and 4" minimum
  - Loading height at least 6"
  - Rated speed of at least 20 cuts per minute
  - Complete with easy cutting controls and operator safety accessories

Approved by:

  
**MS. MILAGROS SANTOS**  
*OIC, Production Manager*