



February 23, 2021
 APO-RFQ -949484

REQUEST FOR QUOTATION

Name of Company :
 Address :
 Business Permit # :
 TIN :
 Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than February 26, 2021.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 82825309 (loc. 235/234) or thru email at purchasing@apo.gov.ph


 MERLA D. ESCOBAR
 Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item No.	List of Machines	Quantity	Rate/Hour	No. of Hours	Amount	Lease Period	Statement of Compliance
1	5-Color Continuous Forms Press	1 unit		37		15 working days	
2	Collating and Numbering Machine	1 unit		63.4			

Note: Please see Annex "**A**" for the Machine Technical Specification, Annex "**B**" for the Terms and Conditions.

 Signature over Printed Name
 Contact Number

- Approved budget shall be PhP 195,000.00
- Payment shall be based on the Total Number of Accumulated Used of Machines and Equipment, subject to the submission of the following documents: (i) Work Order, (ii) Delivery Receipt with Inspection, (iii) Billing Statement/Billing Invoice, (iv) Summary of Machine Utilization Report, and (v) all other required documents based on existing accounting and auditing laws, rules and regulations.

PAPER PRINTING MACHINES AND FINISHING EQUIPMENT
TECHNICAL SPECIFICATIONS

A. 5-color Continuous Forms Press with inline digital numbering

- a. *Functional Description*
- Roll to fold, roll to cut sheet continuous forms press capable of printing up to 5 colors, with in-line digital numbering
 - Web width should be 520 mm
 - Unwind roll diameter is 50" with a built-in electronic web guide
- b. *Performance Description*
- Manufacturer's Data Sheet or Certified Test Sheets and Print Samples
- c. *Design*
- Capable of 5- color printing with flexibility on reverse printing
 - 5 colors web offset, cylinder size is 17", 21", 22", 24" and 26"
 - Maximum roll width of paper that can be loaded is 20" (web width)
 - At least 2 inline cross perforation for high perforation functionality
 - Folding range from 5" to 12"
 - Equipped with automatic web guide and tension control system
 - Rated speed at 150,000 per hour

B. 1 unit Collating and Numbering Machine (Roll to sheet)

- a. *Functional Description*
- Roll to sheet collator and numbering press for continuous forms; bursting and cutting
- b. *Performance Description*
- Manufacturer's Data Sheet or Certified Test Sheets and Print Samples
- c. *Design*
- *Sheet size 20" x17" maximum*
 - *Can handle paper thickness of 45-220 gsm*
 - *Crash or rotary numbering functions*
 - *Capable of fine and multi-pass perforations*
 - *Rated speed at 28,000 per hour*

Approved by:



MS. MILAGROS SANTOS
OIC, Production Division