



January 22, 2021
APO-RFQ-949317

Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128



REQUEST FOR QUOTATION

Name of Company :
Address :
Business Permit # :
TIN :
Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than January 26, 2021.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 2825309 (loc. 235/234) or thru email at purchasing@apo.gov.ph


Ma. Merla D. Escobar
Purchasing Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	PRICE			Compliance with technical specs		DELIVERY DATE
	QTY	Unit	Total	YES	NO	
<p>LASERJET PRINTER</p> <ul style="list-style-type: none"> Black Ink Printer Speed: up to 18 ppm, A4 USB Connectivity 150-sheet input tray, 100-sheet output bin 2 LEDs 	2 Units			[]	[]	
<p>HEAVY DUTY ALL-IN-ONE PRINTER</p> <ul style="list-style-type: none"> Print, Copy, Scan, and Network Ready Full Color Scanner Black Ink print Pages per minute: 25 Paper capacity: 500-sheet tray and 100 sheet multi bypass tray max. 3100 sheets Paper Size: max. A3 (11" x 17"), min. A4 (8 1/2" x 11 1/2") Paper Weight: 60-220 gsm Resolution: 600 x 600 	1 Unit					



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Signature over Printed Name
Contact No.

- Approved Budget shall be PhP 90,000.00
- Delivery period shall be 3-5 days upon receipt of Purchase Order.
- Payment shall be at least 30 calendar days upon receipt of Invoice.