



Republic of the Philippines  
**APO PRODUCTION UNIT, INC.**  
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,  
Metro Manila, Philippines 1128



## Notice to Proceed

21 December 2020

**MS. ANALISA D. ALVAREZ**

*Authorized Representative*

**METRO PAPER CONVERTER PHILIPPINES CORPORATION**

Mercedes Business Park Stuttgart Street,  
Brgy. San Andres, Cainta, Rizal

**Dear Ms. Alvarez:**

The attached Contract of Agreement having been approved, notice is hereby given to ***Metro Paper Converter Philippines Corporation*** that work may commence on the ***Procurement of One (1) Lot of Book Paper (PB-11-20)***, effective immediately after the receipt of this notice.

Thereafter, you are responsible for performing the Terms and Conditions of the Contract and in accordance with the Implementing Schedule for the abovementioned project. Please see Annex "A" for the revised Delivery Schedule

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the original copy to APO Production Unit, Inc.

Very truly yours,

  
**MICHAEL J. DALUMPINES**

HOPE

I acknowledge receipt of this Notice  
on 12/22/2020 (date of receipt)

  
**MS. ANALISA D. ALVAREZ**

*Authorized Representative*

**METRO PAPER CONVERTER PHILIPPINES CORPORATION**