Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128

APO PRODUCTION UNIT, INC.

# BIDS AND AWARDS COMMITTEE (BAC)
# RESOLUTION NO. 12-007-20
## PB-11-20

## RECOMMENDING AWARD OF CONTRACT FOR THE PROCUREMENT OF ONE (1) LOT OF BOOK PAPER

**WHEREAS,** on 30 January 2020, Mr. Michael J. Dalumpines, Chairman and President, as Head of the Procuring Entity, approved the Annual Procurement Plan ("*APP*") for CY 2020 of APO Production Unit, Inc. ("*APO*") upon favorable recommendation of the Bids and Awards Committee ("*BAC*");

**WHEREAS**, included in the approved APP of APO for CY 2020 is the *Procurement of One (1) Lot of Book Paper under PB-11-20.* The Approved Budget for the Contract ("*ABC*") for the said project is Seven Million Five Hundred Thousand Pesos (PhP7,500,000.00);

**WHEREAS**, in compliance with the pertinent provisions of Republic Act ("*RA*") No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat advertised the Invitation to Bid for the *Procurement of One (1) Lot of Book Paper under Public Bidding No. 11-20 (PB-11-20)* dated 29 October 2020 in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc.;

**WHEREAS**, likewise in furtherance with the pertinent provisions of RA No. 9184 that will ensure the transparency of the process, observers from the Commission on Audit (COA) Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference, Submission and Opening of Bids, Bid Evaluation and Post Qualification as scheduled;

**WHEREAS**, on 6 November 2020, BAC convened for the scheduled Pre-Bid Conference and only one prospective bidder who attended the said proceedings which was represented by Ms. Analisa Alvarez of **Metro Paper Converter Phils. Corp.**;

**WHEREAS**, on 23 November 2020, the scheduled deadline for the Submission and Opening of Bids, the BAC received two (2) bid proposals from **Metro Paper Converter Phils. Corp and Embu Integrated and Trading Corp.** During the preliminary examination of bids, the BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present;

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**WHEREAS**, the BAC using a non-discretionary "pass/fail" criterion found and rated passed the 1st envelope containing the Technical Components of **Metro Paper Converter Phils. Corp and Embu Integrated and Trading Corp.** for complying with the all the requirements stated in the bidding documents and the provisions of RA No. 9184;

**WHEREAS**, BAC proceeded with the opening of the 2nd envelope using a non-discretionary "pass/fail" criterion and therefore found and rated passed the 2nd envelope containing the Financial Components of **Metro Paper Converter Phils. Corp and Embu Integrated and Trading Corp.** with bid proposals of as follows;

**Abstract of Bids "As Read"**
(Please see Annex "A")

| Bidder | Bid Amount (As Read) | % Variance from ABC |
|---|---|---|
| **Metro Paper Converter Phils. Corp.** | **PhP5,808,424.80** | **0.2255** |
| **Embu Integrated and Trading Corp.** | **PhP6,963,974.10** | **0.0714** |
| ----------Nothing Follows---------- | | |

**WHEREAS**, on 24 November 2020, the BAC with the assistance of the Technical Working Group (TWG) conducted the detailed evaluation of bids using a non-discretionary "pass/fail" criterion in considering the following:

**Abstract of Bids "As Calculated"**
(Please see Annex "B")

| Bidder | Bid Amount (As Read) | % Variance from ABC |
|---|---|---|
| **Metro Paper Converter Phils. Corp.** | **PhP5,808,424.80** | **0.2255** |
| ----------Nothing Follows---------- | | |

**WHEREAS**, after the conduct of detailed evaluation of bids, BAC identified **Metro Paper Converter Phils. Corp.** as the Lowest Calculated Bidder (LCB). Thereafter, the BAC thru the TWG conducted the process of post qualification to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents (Please see Annex "C" for Post Qualification Report);

**WHEREAS**, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by **Metro Paper Converter Phils. Corp.**, as the Lowest Calculated Bid, has been found to be responsive;

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**NOW, THEREFORE**, We, the Members of the BAC, hereby RESOLVE, as it is hereby RESOLVED:

a) To **DECLARE** that **METRO PAPER CONVERTER PHILS. CORP.** as the Lowest Calculated and Responsive Bidder for the *Procurement of One (1) Lot of Book Paper under PB-11-20.* PhilGEPS Reference No. 7296763;

b) To **RECOMMEND** for approval and award of contract by the **HOPE** of APO Production Unit, Inc. the foregoing findings.

**RESOLVED** at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 9th day of December, 2020.

**BAC MEMBERS**

**LEONARDO G. DE JESUS**
Chairperson

**DOMINIC F. TAJON**
Vice-Chairperson

**DAISY M. GALVADORES**
Alternate Member

**PERCIVAL J. DE CASTRO**
Member

**AGAPITO C. BRAGAIS JR.**
Member

Approved:

**MICHAEL J. DALUMPINES**
HOPE

NOTE: Approved, subject to requirements of RA 9184 and related laws.

MICHAEL J. DALUMPINES

/lag 12.8.2020