



February 8, 2019
APO-RFQ-2019

Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128




REQUEST FOR QUOTATION

Name of Company :
Address :
Business Permit # :
TIN :
Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than February 11, 2019.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 2825309 (loc. 235/234) or thru email at purchasing@apo.gov.ph


Milagros P. Santos
Manager, Supply Chain Division

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item No.	List of Machines	Quantity	Rate/Hour	No. of Hours	Amount	Lease Period	Statement of Compliance
1	Tinting Machine	1 Unit		65		February 15-28, 2019	
2	Slitting Machine	1 Unit		36			
3	4-color Web Offset Press	1 Unit		68			
4	Digital Printer	1 Unit		68			
5	Book Binding Machine/Stitching Machine	1 Unit		65			
6	Guillotine Cutter	1 Unit		48			

Note: Please refer to Annex "A" for the Machine Details and Annex "B" for the Terms and Conditions.

Signature over Printed Name
Contact Number

***Approved budget shall be PhP 776,000.00

**Accordingly, payment shall be based on the Total Number of Accumulated Used of Machines and Equipment, subject to the submission of the following documents: (i) Work Order, (ii) Delivery Receipt with Inspection, (iii) Billing Statement/Billing Invoice, (iv) Summary of Machine Utilization Report, and (v) all other required documents based on existing accounting and auditing laws, rules and regulations.

Lease of Machines and Finishing Equipment

1. Tinting Machine
 - Dyes paper with desired color in web/continuous forms
 - Roll to roll or roll to fold output
2. Slitting Machine
 - Slits wide width paper into desired width
 - Slits paper in rolls
3. 4-color Web Offset Press
 - Can print 4 color jobs in continuous form
 - Roll to fold and roll to sheet option for printed output
4. Digital Printer
 - Variable data printer with in-line drying system and barcode scanner for web presses
5. Book Binding Machine/Stitching Machine
 - Stitches sheets into booklet with a maximum speed of 210 cycles per minute
 - Heavy duty floor standing
6. Guillotine Cutter
 - Cuts booklets into desired size
 - High speed and precise cutting