Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128

APO PRODUCTION UNIT, INC.

BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 03-037-19
PB-05-19

RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND DELIVERY OF CARBONLESS PAPER (14" R.W.) WITH FIBER

WHEREAS, on 31 January 2019, Mr. Michael J. Dalumpines, Chairman and President, as Head of the Procuring Entity, approved the Annual Procurement Plan (*"APP"*) for CY 2019 using the Reenacted Corporate Operating Budget *("COB")* of CY 2018 upon favorable recommendation of the Bids and Awards Committee *("BAC")*;

WHEREAS, included in the revised APP of APO for CY 2019 is the Supply and Delivery of Carbonless Paper (14" R.W.) with Fiber under Public Bidding No. 05-19 (PB-05-19). The Approved Budget for the Contract (*"ABC"*) for the said project amounts to Fifteen Million Four Hundred Ten Thousand Pesos **(PhP 15,410,000.00)**;

WHEREAS, in compliance with the pertinent provisions of Republic Act *("RA")* No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat posted the Invitation to Bid for the abovementioned procurement on 12 February 2019 in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc.

WHEREAS, likewise in furtherance with the pertinent provisions of RA 9184 that will ensure the transparency of the process, representatives from the Commission on Audit (COA), Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference and the Submission and Opening of Bids;

WHEREAS, on 20 February 2019, BAC convened for the scheduled Pre-Bid Conference. Subsequently, four (4) prospective bidders attended the said proceeding, **Kolonwel Trading** represented by Ms. Delia Silvano, **Advance Computer Forms** represented by Mr. Chris Dela Cruz, **Metro Paper Converter Phils. Corp** represented by Ms. Analisa D. Alvarez and **Jodaar Cottage Industries** represented by Mr. Constante Lapitan;

WHEREAS, on 4 March 2019, the scheduled deadline for the Submission and Opening of Bids, the BAC received two (2) bid proposals from **Advance Computer Forms** represented by Mr. Chris Dela Cruz and **Metro Paper Converter Phils. Corp** represented by Ms. Analisa D. Alvarez. During the preliminary examination of bid, the BAC checked the submitted documents of every bidder against the checklist of required documents to ascertain if they are all present;

WHEREAS, the BAC using a non-discretionary "pass/ fail" criterion found and rated **passed** the 1st envelope containing the Technical Components: (i) **Advance Computer Forms** and (ii) **Metro Paper Converter Phils. Corp.** for complying with all the requirements stated in the bidding documents and provisions of RA No. 9184;

WHEREAS, BAC proceeded with the opening of the 2nd bid envelope using non-discretionary "pass/fail" criterion and therefore found and rated **passed** the 2nd envelope containing the Financial Components containing the bid proposal of: (i) 15,336,332.00 and (ii) 15,332,745.70, respectively. The BAC declared **Metro Paper Converter Phils. Corp.** as Lowest Calculated Bidder as Read;

WHEREAS, on 5 March 2019, the BAC with the assistance of the Technical Working Group (TWG) conducted the detailed evaluation of bid using non-discretionary "pass/fail" criterion in considering the following;

Abstract of Bids "As Read"
(Please see Annex "A")

Name of Bidder	Bid Amount (As Read)	% Variance from ABC
Advance Computer Forms	**PhP 15,336,332.00**	**0.00478**
Metro Paper Converter Phils. Corp.	**PhP 15,332,745.70**	**0.00501**

Abstract of Bids "As Calculated"
(Please see Annex "B")

Name of Bidder	Bid Amount (As Read)	% Variance from ABC
Advance Computer Forms	**PhP 15,336,332.00**	**0.00478**
Metro Paper Converter Phils. Corp.	**PhP 15,332,745.70**	**0.00501**

WHEREAS, after the conduct of detailed evaluation of bids, BAC identified **Metro Paper Converter Phils. Corp.** as the Lowest Calculated Bidder (SCB). Thereafter, the BAC thru the TWG conducted the process of post qualification to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents (Please see Annex "C" for Post Qualification Report);

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted by **Metro Paper Converter Phils. Corp.**, as the Lowest Calculated Bid, has been found to be responsive;

NOW, THEREFORE, We, the Members of the BAC, hereby RESOLVE, as it is hereby **RESOLVED**;

a) To **DECLARE** that **METRO PAPER CONVERTER PHILS. CORP.** as the Lowest Calculated and Responsive Bidder for the Supply and Delivery of Carbonless Paper (14" R.W.) with Fiber under PB-05-19;

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b) To **RECOMMEND** for the approval and award of contract by the **HOPE** of APO Production Unit, Inc. the foregoing findings;

RESOLVED at APO Production Unit, Inc., Philippine Information Agency (PIA) Building, Visayas Avenue, Diliman, Quezon City this 19th day of March 2019.

BAC MEMBERS:

KARL PAULO C. DAMIAN
Chairperson

JOSEFINA L. OMOL
Vice Chairperson

DOMINIC F. TAJON
Member

FREDERICK S. TARUN
Member

MICHAEL ROMIL D. SANTIAGO
Member

Approved:

MICHAEL J. DALUMPINES
HOPE

NOTE: Approved, subject to requirements of RA 9184 and related laws.

MICHAEL J. DALUMPINES

esc 03.19.19