



30 October 2018

APO-RFQ -2018

**REQUEST FOR QUOTATION**

Name of Company :

Address :


Business Permit # :

TIN :

Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than 5 November 2018.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 2825309 (loc. 235/234) or thru email at [purchasing1@apo.gov.ph](mailto:purchasing1@apo.gov.ph).

  
 Milagros P. Santos  
 Manager, Supply Chain Division

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	Contract Term	PRICE			Compliance with technical specs		DELIVERY DATE
		QTY	Unit	Total	YES	NO	
<u>Hauling and Trucking Services</u>		1 LOT			[ ]	[ ]	

**NOTE: Please refer to Annex "A" for reference.**

\_\_\_\_\_  
 Signature over Printed Name  
 Contact No.

\*Approved Budget shall be Ps. 200.000.00

*Annex "A"*

Hauling and Trucking Services needed for the transfer of stocks of paper, warehouse handling equipment, unserviceable and defective factory and office equipment, scrap paper trimmings and other printing materials to new leased warehouse at 219 P. dela Cruz St., Novaliches, Quezon City

Majority of paper stocks to be transferred are sensitive in nature and requires diligent care. Below are the relevant factors must be taken into consideration;

- i. The transport service provider should be able to offer a more cost effective and more efficient service that catered variable loads and shipments.
- ii. With good track record as to reliability, and ability to perform highest quality service requirements.
- iii. Fully equipped with tools, manpower and other hauling equipment. Vehicles must be in good shape and able to fit the customer's needs.
- iv. Trained drivers and crew to ensure safety of the goods in transit.

The schedules of by batch transfer of goods are as follows;

<b>Item Description</b>	<b>Type</b>	<b>Date of Transfer</b>	<b>Estimated Quantity</b>
Paper Rolls	Carbonless Paper	November 24 & 25, 2018	120 MT
	Book Paper	November 30, December 1 & 2, 2018	80 MT
Sheeted Paper	Book Paper, Bond Paper, Kraft and other board		50 MT
Warehouse Equipment	Forklift, Grab lift and Weighing Scale lifter	November 30, 2018	10 MT
Unserviceable and Defective Equipment	Public Bidding (for disposal)	December 1 & 2, 2018	50 Tons
Scrap Paper Trimmings/Used Aluminum Plates/ Scrap Metals			
Plastic Paper Pallets / Table for Warehouse Personnel			
<b>Estimated Total Quantity</b>			<b>310 Metric Tons</b>

**Note:** At least two (2) trucks available per day to do the hauling and transferring.

**Point of Origin:** PIA Bldg. APO Production Unit, Visayas Avenue, Brgy. Vasra, Quezon City

**Destination:** #219 P. dela Cruz St., Novaliches, Quezon City

## **Transport Service Truck**

### Technical/ Model Specifications:

**Truck Name:** 10 Wheeler Wing Van

**Load Capacity:** 12 to 15 tons

**Dimension:** 32 ft. x 7.8 ft. x 7.8ft.

**Volume (in cubic meter):** 55 cbm