



30 October 2018

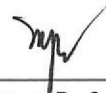
APO-RFQ -2018

REQUEST FOR QUOTATION

Name of Company :
 Address :
 Business Permit # :
 TIN :
 Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than 5 November 2018.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 2825309 (loc. 235/234) or thru email at purchasing1@apo.gov.ph.



 Milagros P. Santos
 Manager, Supply Chain Division

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	PRICE			Compliance with technical specs		DELIVERY DATE
	QTY	Unit	Total	YES	NO	
<u>Lease of Machines and Finishing Equipment</u>	1 LOT			[]	[]	

Note: Please refer to Annexes
Annex "A"- Machines to be leased and Technical Specification
Annex "B"- Obligations of the Lessor, Lessee, Maintenance & Repairs and Insurance

 Signature over Printed Name
 Contact No.

*Approved Budget shall be Ps. 480,000.00
 **Duration of Work: November 5 to November 25, 2018

TECHNICAL SPECIFICATION:

1. 4 Color Web Offset Press
 - Paper size: from 5” to 18” RW, roll to fold, with printing and perforating cylinder of size 17”, can print on carbonless papers
2. Collating and Numbering machine
 - Paper size: from 5” to 18” RW, can collate and number up to 6 ply
3. Sheeting machine – can sheet at 8.5” to 17” draw folds, paper size from 5” to 18”
4. Book binding machine – can bind padded forms up to ¾” thick
5. Guillotine Cutter – cuts any forms, capable of cutting to single outs without damage especially on carbonless papers.