



Republic of the Philippines
APO PRODUCTION UNIT, INC.
2/F PIA Building, Visayas Avenue, Brgy. VASRA, Quezon City,
Metro Manila, Philippines 1128



BIDS AND AWARDS COMMITTEE (BAC)
RESOLUTION NO. 05-041-18
PB-12-18

**RECOMMENDING AWARD OF CONTRACT FOR THE SUPPLY AND
DELIVERY OF CARBONLESS PAPER 14" R.W. WITH FIBER**

WHEREAS, on 10 January 2018, Ms. Angelique S.A. Abadilla, Officer-in-Charge, as Head of the Procuring Entity, approved the Annual Procurement Plan ("APP") for CY 2018 of APO Production Unit, Inc. ("APO") upon favorable recommendation of the Bids and Awards Committee ("BAC");

WHEREAS, included in the approved APP of APO for CY 2018 is the *Supply and Delivery of Carbonless Paper 14" R.W. with Fiber (PB-12-18)*. The Approved Budget for the Contract ("ABC") for the said project amounts to **Eleven Million Five Hundred Fifty Thousand Pesos (Php11,550,000.00)**;

WHEREAS, in compliance with the pertinent provisions of Republic Act ("RA") No. 9184, otherwise known as the "Government Procurement Reform Act", the BAC Secretariat advertised the Invitation to Bid for the Supply and Delivery of Carbonless Paper 14" R.W. with Fiber under Public Bidding No. 12-18 (PB-12-18) in the Philippine Government Electronic Procurement System (PhilGEPS), APO Website (www.apo.gov.ph), and in conspicuous place at the premises of the APO Production Unit, Inc. and was advertised in Newspaper "Business World" last 24 April 2018;

WHEREAS, likewise in furtherance with the pertinent provisions of RA No. 9184 that will ensure the transparency of the process, observers from the Commission on Audit (COA) Resident Auditor, as well as observers from the private sector were invited to observe and witness the conduct of the Pre-Bid Conference and the Submission and Opening of Bids as scheduled;

WHEREAS, on 2 May 2018, BAC convened for the scheduled Pre-Bid Conference and two prospective bidders attended the said proceedings which were represented by Ms. Delia Silvano of Kolonwel Trading and Ms. Analisa Alvarez of Metro Paper Converter Corp.;

WHEREAS, on 15 May 2018, the scheduled deadline for the Submission and Opening of Bids, the BAC received two (2) bid proposals from **Metro Paper Converter Corp. and Advance Computer Forms, Inc.** During the preliminary examination of bids, the BAC checked the submitted documents against the checklist of required documents to ascertain if they are all present;

WHEREAS, the BAC using a non-discretionary "pass/fail" criterion found and rated passed the 1st envelope containing the Technical Components of **Metro Paper Converter Corp. and Advance Computer Forms, Inc.** for complying with the all the requirements stated in the bidding documents and the provisions of RA No. 9184;