

March 24, 2018

APO-RFQ -2018

**REQUEST FOR QUOTATION**

Name of Company :

Address :

Business Permit # :

TIN :

Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than Mach 27, 2018.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 92825309 or thru email at [purchasing@apo.gov.ph](mailto:purchasing@apo.gov.ph).

(SGD)

\_\_\_\_\_  
Mr. Karl Paulo C. Damian  
Supply Chain Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	QTY	PRICE			Compliance with technical specs		DELIVERY DATE
		QTY	Unit	Total	YES	NO	
<u>Services for the Preventive Maintenance and Cleaning of Various Air-conditioning Units for One (1) year</u>  Window Type Split Type Floor Standing Type Split Type-Wall Mounted	Contract Term  9 units 35 units 5 units 1 unit				[ ]	[ ]	

\_\_\_\_\_  
Signature over Printed Name  
Contact No.

- \*\*\*Approved Budget shall be Ps. 884,000.00
- \*\* Schedule of Work:
- 1<sup>st</sup> PMS: 29 March – 1 April 2018
- 2<sup>nd</sup> PMS: 23-24 June 2018 & 30 June – 1 July 2018
- 3<sup>rd</sup> PMS: 22-23 September 2018 & 29-30 September 2018
- 4<sup>th</sup> PMS: 26-29 December 2018

*This Request for Quotation (RFQ) is electronically generated.*

