

March 2, 2018

APO-RFQ -2018

REQUEST FOR QUOTATION

Name of Company :

Address :

Business Permit # :

TIN :

Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than March 5, 2018.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 92825309 or thru email at purchasing@apo.gov.ph.

(SGD)

Leonardo G. de Jesus
OIC-Purchasing

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	QTY	PRICE			Compliance with technical specs		DELIVERY DATE
		QTY	Unit	Total	YES	NO	
<u>Laptop Computer</u> Processor: Intel i7 Storage: 500 GB Memory: 4GB RAM Graphic Card: Built-in Optical Drive: Built-in Monitor: 15 inch Software: Windows 8.1 Pro or Higher Hardware: HDMI, VGA, USB 2.0/3.0, Ethernet Port, Card Reader (Optional)	2 units				[]	[]	
<u>3 in 1 Printer</u>	1 unit						

Signature over Printed Name
Contact No.

***Approved Budget shall be Ps. 100,000.00

** Delivery period should be 1-3 days upon receipt of APO's Purchase Order