

April 25, 2018

APO-RFQ -2018

REQUEST FOR QUOTATION

Name of Company :

Address :

Business Permit # :

TIN :

Philgeps# :

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly representative and copies of your eligibility requirements not later than April 30, 2018.

The quotations may be submitted at the address 2/F Philippine Information Agency Bldg. Visayas Avenue, Bgy. Vasra Quezon City or thru Fax No. 92825309 or thru email at purchasing@apo.gov.ph.

(SGD)

Mr. Karl Paulo C. Damian
Supply Chain Manager

After having carefully read and accept the Terms and Conditions, I/we submit our quotation for the item/s as follows:

Item Description	QTY	PRICE			Compliance with technical specs		DELIVERY DATE
		Contract Term	QTY	Unit	Total	YES	
<u>BRAND NEW STITCHING MACHINE</u> Specifications: <ul style="list-style-type: none">- Single head wire stitching machine for blocks and booklets with normal eyelet stitching, solid construction with high stability for clean stitching, adjustable table by handle straight for blocks, slanted for brochures, trigger with foot switch both hand free to put on, length of clip back 14mm, roller and tube reliable stapling result for large thickness- Thickness: 2 sheets-25mm with folder over clip, pierced on both side- Suitable for stitching wire #21-30- Maximum stapling capacity: 206 staples/min- Table size: 700 x 240mm	1 unit				[]	[]	

Signature over Printed Name
Contact No.

*** Approved Budget shall be Ps. 120,000.00

** Delivery period should be 1-3 days upon receipt of APO's Purchase Order.